

Minutes

In Attendance: Joan Roberts, Sharon Huber, Mike Gomez, Kevin Lowey, Paul Bohannon, Cathy Chamberlain, Barb Garside, Stephanie Sullivan, Lynn Larkowski, Keith Kenyon, Sherrie McCullough, Frank DeStefano, Daneen Law, Sue Moynihan, Ken Taber, Jim Law, Julie Drake, Deb Chase

Kevin Lowey called the meeting to order at 6:05 PM. The minutes of the 11/5/12 meeting were approved.

Treasurer's Report: Julie distributed a summary report. Inflows to date are \$82,784. Outflows are \$23,737. The bank balance is \$59,046. It was confirmed that the documents we must have available for public viewing are bylaws and IRS Form 990. Our fiscal year is January 1 through December 31. It was decided that one-half of team revenues from Nauset Cards will go to the coaches directly. This will reduce bookkeeping and check-writing.

Coaches' Night: There was a good turn-out and positive comments. In response to a question that night about convention purchases, it was decided that the coaches should ask vendors if they will hold the price for a period of time, and coaches would request approval for the purchase from the board. Keith suggested that we set request "windows" so we can be efficient in considering multiple requests at one time. The request for the basketball rack for use by both boys and girls teams was approved. NWBC paid \$150 and the teams paid \$100 to purchase a higher quality rack.

Nauset Cards: Mike distributed a report on card sales. Sales total is \$41,933, with \$24,630 generated by Phase II team sales. Revenue to teams totals \$12,315. Following a discussion on accountability, it was decided to allow coaches to determine if they want to hold the funds or have NWBC hold and cut checks. There was consensus that the coaches should spend down their school-held, team-held, and Nauset Card funds first prior to coming to the board with funding requests. For purchases made by NWBC, Julie will obtain a tax exempt certificate.

Unfunded Teams: In January the board will receive information on unfunded team costs and determine the level of funding that can be provided.

Award Program Costs: Keith presented a budget and funding request for awards for this school year. The board approved a budget of \$11,263. Keith requests a future discussion on the jacket program to review consistency and whether the bar should be higher than 3 varsity seasons for the Varsity Club. A jacket committee will be established to help set future policy.

Awards Committee: The committee met on 11/27/12 to discuss ways the awards nights can be improved to honor all athletes appropriately, while tightening the program. It was decided that there will be a general session in the auditorium in which all athletes will be named, and coaches' and sportsmanship awards and Varsity Club jackets will be presented. The goal is to keep the auditorium program to one hour. Following the general session, teams will go to break-out rooms for more in-depth presentations, such as letters and participation awards, senior photos, special awards, and gifts to coaches. Stephanie will present the booster club welcome at the Fall awards night on 12/13.

Nauset Gear: Sharon reported that 25 items were sold in the first 24 hours of the week-long online sales program.

Concessions Committee: Lynn distributed a committee report outlining adjustments needed for next year, future needs, as well as in-depth guidance for future committee members on items that sell well, supply sources, and vendors. For the winter season, Paul reported that Doug Wallace will continue to operate the concession stand. He will need one helper each night, as well as about \$500 in start-up funds, and a bank.

Program Committee: The committee is working on the winter program. Deb is awaiting rosters and photographs.

New Business: An appreciation gift was presented to Keith to thank him for his outstanding assistance with the new club.

The next meeting will be held on January 7, 2013 at 6:00 PM.

The meeting adjourned at 7:25.

Sue Moynihan, Clerk