



## Use of Private Vehicle or County Car for School Trips – Release Form

As there are times when securing a school bus to transport a small number of students for a trip is not cost-effective, school personnel are permitted to transport students in their personal vehicles or in a car owned by Moore County Schools. In such cases the parents of the student and the school employee must acknowledge that they have received notice that the school's liability insurance does not cover students when being transported either in an employee's personal vehicle or in a school car. Board Policy 5430 covers these situations (see below.)

Board Policy 5430 School Trips states:

"When privately owned vehicles are to be used for transporting students, parents of the students are to be notified, and the owner of the vehicles and the parents must acknowledge in writing that they have received notice that the Board's liability insurance does not cover the use of private vehicles to transport students for school activities."

By signing below, you acknowledge that you have received notice that the School Board does not provide liability insurance for students whether they are travelling in an employee's vehicle or in a school car. Both the employee and the parent are required to sign this form.

I, \_\_\_\_\_, the parent or legal guardian of \_\_\_\_\_, give my permission for my student to be transported by \_\_\_\_\_ in either a personal vehicle or a school car. I understand the board does not provide liability insurance for students in these circumstances.

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Signature

Date

I, \_\_\_\_\_, am a school employee and will be transporting the above student in my personal vehicle or a school car. I understand the board does not provide liability insurance for students in these circumstances.

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Signature

Date