

Dear KAHS / KAMS Students and Parents / Guardians,

Please see the following information regarding our ongoing eligibility procedures for athletics, extracurricular activities and field trips. It is the responsibility of the student to make sure all assignments are completed and turned in. All students and parents have access to Powerschool to view students' progress at any time. In addition, all KVA students and parents have access to view KVA progress at any time.

Eligibility for extracurricular activities (athletics, clubs, school musical, etc.) and field trip participation is based on students' grades as reported at 8:00am each Monday morning. Students who are failing two (2) or more courses are ineligible to participate in extracurricular activities / field trips. A failing grade is below 60%. Our eligibility procedures are closely aligned with the requirements set forth by the Pennsylvania Interscholastic Athletic Association (PIAA). In meeting the PIAA requirements and upholding a certain standard for academic performance for participation in all activities, we believe a solid foundation is created for student achievement and success. If students are ineligible, the period of ineligibility shall start at 12:00 am Sunday and conclude at 12:00 am the following Sunday.

These reporting procedures also include students enrolled in the full time or part time **Kutztown Virtual Academy (KVA)**. Grades for KVA courses are monitored on a weekly basis along with grades for courses being taken at Kutztown Area Middle and High School. A failing grade in any KVA course will count toward the eligibility procedures currently in place. A failing grade is below 60%. The **Actual Grade** listed for the KVA course is the grade that will be used to determine eligibility which takes into account and reflects the student's pacing in the course. Failure to keep up with the pace of the course will cause your **Actual Grade** to decrease.

Eligibility Procedures

Students are deemed ineligible for the following activities if they are failing two (2) or more courses (any course).

1. **Extracurricular** – In the case of practices, prep time, auditions, etc., students are permitted to participate in these functions, however they are not permitted to participate in contests, games, events, competitions or performances. Extra-curricular includes, but is not limited to, all clubs, activities, and athletics.
2. **Field Trips** – students may not participate in any field trips during the period of ineligibility

Eligibility Reporting Procedures (Weekly):

1. Grades are pulled from Powerschool and KVA at 8:00 am Monday morning.
2. Eligibility lists are emailed to all teachers, coaches, and advisors by approximately 9:00 am.
3. Any student failing two (2) or more courses at this time is deemed ineligible for the week.
4. Any student on an active extra-curricular or field trip roster will be notified by the coach, advisor, or teacher in charge of the roster regarding their ineligibility status.
5. Once the report is published Monday morning, any discrepancies or questions regarding the status of a student must be directed to the MS principal (if in MS), HS assistant principal or HS principal.

Eligibility Reporting Procedures (End of Marking Period):

1. Students failing two (2) or more courses at the end of a marking period (1Q, 2Q, 3Q, Final Grade) are deemed ineligible as described above for a period of **fifteen (15) school days** beginning on the first day report cards are issued.
2. If a student fails two (2) or more courses as reported by the final grade at the end of the school year then they are ineligible for contests/games/competitions throughout the upcoming fall athletic pre-season in addition to the first fifteen (15) school days.

We look forward to implementing the elements outlined in this letter. We believe each element can assist us in achieving our ultimate goal of generating student growth and success. If you have any questions or concerns regarding our grading practices framework, please contact the high school office.

Respectfully,

Ed Yapsuga
Director of Athletics, Activities, and Community Relations