



Fowlerville High School Athletics

Coaches Transportation Agreement

Coaches,

The purpose of this memo is to remind us all of the board approved policies regarding transportation in our district. It is imperative that we follow the rules that are set in place for the safety of our student athletes at all times, complete all proper paperwork and follow all the guidelines from start to finish on all school trips.

Bus trips:

- Submit bus times to AD by required date.
- After receiving final confirmations from opposing schools, confirm departure time is correct.
- Day of contest; submit rosters to AD and bus driver confirming attendance on the trip.
- Supervise the student-athletes on the bus; following our approved safe trip guidelines and work with the driver to enforce the rules. This allows our drivers to provide a safe method of transportation.
- Keep the bus clean at all times.

School Van trips:

- Submit requested day and time in advance to the AD.
- Drivers must submit driver's license and paperwork at the beginning of the season.
 - If the driver is not an approved coach/volunteer, this step must be completed first.
- After receiving final confirmations from opposing schools, confirm departure time is correct.
- Day of contest; coach is responsible for the pick-up of the vehicle.
- Coaches must still submit rosters to AD.
- Supervise the student-athletes in the van and follow our approved safe trip guidelines.
 - The enforcement of seatbelts is imperative.

Personal vehicle trips - ADULT DRIVERS:

- Approval to drive students in a personal vehicle must be approved in advance by the AD.
- Drivers must submit driver's license and paperwork (vehicle information, insurance, etc.) at the beginning of the season.
 - If the driver is not an approved coach/volunteer, this step must be completed first.
- Departure time must still be communicated with the Athletic Office.
- Day of contest; Coaches must submit rosters to AD.
 - Supervise the student-athletes in the van and follow our approved safe trip guidelines.
 - The enforcement of seat belts is imperative.
- Route that is to be taken will be relayed to the athletic office, any changes must be communicated.

Personal vehicle trips - STUDENT DRIVERS:

- Approval to allow student drivers in a personal vehicle must be approved in advance by the AD with documentation from a parent.
- Reasons for a student to drive include the following:
 - Approved educational opportunity that affects the students end-of-day dismissal (career center, LATECH, etc.).
- Students missing the bus due to sleeping in, detentions, etc. are NOT allowed to drive themselves.

For more details, please see me and we can review the board policy. Please sign and return this document stating that you understand and will abide by the school policies ensuring the safety of our students.

Coaches Name: _____

Coaches Signature: _____

Date: _____

Athletic Director: _____

Date: _____