

STONE BRIDGE BOOSTER CLUB BOARD

President	The President shall be the Chief Officer of the club. The President shall preside at all meetings of the club and its Board and shall call such meetings as she or he deems necessary. It shall be the duty of the President to exercise general supervision over the activities and welfare of the club and keep in constant touch with the members of the Board relative to matters of policy. The President shall be an ex-officio member of all club committees with the exception of the nominating committee. The President shall not be elected to more than two (2) successive one (1) academic year terms. If no nomination is obtained for the upcoming school year, the present officer can continue in that capacity as long as they accept another term.
Vice President	The Vice President, Operations shall, in the absence of, or during the incapacity of the President, as determined by the Board, perform all duties and assume all responsibilities of the President until the Board shall revoke such authority. It shall be the responsibility of the Vice President, Operations to coordinate the activities of all club committees and work with appropriate SBHS staff in installations and upgrades to SBHS facilities in support of SBHS funded projects and supervise other operational issues.
Secretary	The Secretary shall attend all club meetings and all meetings of the Board and maintain a record or minutes of all proceedings of such meetings. The Secretary shall coordinate all social media interactions on behalf of the Board and shall be the Board's Administrator for all SBBC affiliated websites or other social media sites. The Secretary shall give or cause to be given, notice of meetings, and shall perform such other duties as may be prescribed by the Board to include overseeing and maintaining SBBC membership records
Treasurer	In this role, you will be responsible for managing the books, paying vendors, maintaining certifications, and tracking cash from concessions, fundraising, and spirit wear sales.

STONE BRIDGE BOOSTER CLUB Chairpersons and committees

Membership Coordinator	Help Recruit new members, maintain existing members, Track Annual Booster Club Memberships and maintain comprehensive list. Distribute membership swag. (Estimated Time Commitment: 1-2 hours per month plus SBBC Meetings- 1 hour per month)
Volunteer Coordinator	Post volunteer needs on sign up genius. Work with team parents to help fill roles. (Primarily concession stand and ticket sales.)
Concessions Chair / Season managers	Concessions to manage all aspects of the concessions stands. This includes coordinating volunteers and ensuring all shifts are covered for all indoor and outdoor sporting events. It also includes monitoring and tracking inventory of the indoor and outdoor concession stands and ensuring all supplies are restocked. The concession chair is supported by season managers for fall, winter and spring sports.

Spiritwear	Work with vendors to design and order spiritwear items. Organize "back to school sale", parent sport meeting sales and game sales. Manage online orders.
Fundraising Chair	Solicit and work with local businesses and other organizations for funding sources and oversee any marketing efforts on behalf of the SBBC. Support chair persons for seasonal fundraising events, such as card sale, cinco de mayo auction & plant sale.
Bricks	Promote the fundraiser to the community and establish timelines for purchasing and installation. Order the bricks, manage the installation of the bricks and any maintenance needed. (Estimated Time Commitment: 1-2 hours per month, possible more in the Spring when installation will be done)
Scholarship Chair	Solicit and review scholarship applications, award scholarship money. Chair and committee may not be parents of a senior.
Team Parent / Parent-Booster Liason (Selected by each Coach)	Work with SBHS Coaches to coordinate communications with all team member families. Duties include coordinating volunteers for Concession Stand shifts throughout the season. Support SBBC fundraising.
Discount Cards	
5K	
Cinco DeMayo	
Plant Sale	