



Stone Bridge Athletic Booster Club Agenda



Board Meeting
November 3, 2015
Stone Bridge High School Library – 7PM

- 1. Call Meeting to Order**
- 2. Approval of Meeting Minutes**
- 3. Open Forum – 3 Minutes per Speaker**
- 4. Club Business**
 1. Discount Cards final numbers
 2. Mattress Sale / Flyers / Facebook / PTSO
 3. New Fund Raising Ideas
 4. Victory Walk & Area Behind Concessions
 5. Subway Cups / Tuesday Night Subway Reminders
 6. Volunteer shifts for every team / Volunteer software/ Revamp
- 5. Committee Reports**
 - Financials – Angie Meaux
 - Membership – Jennifer Sharp
 - Concessions – John Dec
 - Fundraising – Ralph Young
 - Volunteers – Jody Hunt
 - Spirit Wear – Chris Cravens
 - Athletic Director – Dave Hembach
- 6. Adjourn Meeting**



Stone Bridge Athletic Booster Club
Meeting Minutes
November 3, 2015



Board Members Present

Ralph Young
Mike Brady
Cam Gordon
Angie Meaux

Other Attendees

Shirell Ashwell	Gwen Meehan
John Dec	Lisa Davidson
Joanie Windows	
Jodi Hunt	

Call to Order: Meeting called to order by Ralph Young 7pm

Ralph thanked everyone for attending and asked that each person limit their time to 5 minutes to move the meeting along.

Approval of the Minutes: Ralph asked everyone to review the minutes. Angie made a motion to approve, Mike seconded.

Open forum

Cam discussed the volunteer positions and the emails back and forth. Ralph asked to table and we will all discuss after other business.

- Sherell discussed the Discount Cards and how pleased she was with the amount sold. She went over the numbers and presented a detailed spreadsheet.
- Ralph discussed the November 19th winter sports Meeting and said he would attend. Remind everyone to volunteer all year.
- Ralph and Mike discussed the Mattress sale. Mike said that he would head the sale and the board all agreed to help. Ralph said they have added sheets and pillows to this sale and how important it is to push and advertise.
- The board discussed Papa Johns night or Chipotle as they are easy money makers for the club
- Ralph and Cam would like to meet and brain storm with everyone on new ideas to raise money for the club. Angie suggested arresting Mickey! / bail him out of jail
- Jen moved forward with the bricks/ Board voted to add to the spirit walk not to add bricks to the VIP section.
- Angie spoke with Vince at subway and the cups aren't selling. The board will try to push them in other areas. Angie will email Vince and follow up and brain storm.
- Jody discussed the software that Volunteer system is set up thru. Joanie and Dave both said it's what the school uses. Jody discussed the software needs help. We need to figure out who has admin privileges and make changes. Very hard to modify and all the changes and modifications take up way too much of their time. Jen was great but even she agreed previously that the software is old and hard to use. We need a way to software email blast. Volunteer/ Sign up / Database



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- Ralph informed that swim opted out as they use their own volunteers.
- Amounts of coaches requests Girls Basketball 795.00 Wrestling 1,364.00 and Swim 210.00 / printer total 2,369. Approved by the board to be paid.
- We still need a Winter Concession Manager.
- Cam discussed the fact that there are 20 JV players on Varsity swing and it's hard to find families to fill the volunteer spots. Everyone agreed we need to meet and revamp the volunteer process. It's the same 20 percent that volunteer every year. Ralph stated that the AD and the AD assistant are not responsible to find volunteers and all emails must go thru the Board President before sent to the masses regarding volunteering.
- John Dec is giving boosters a check from Huntington Learning Center ACT

Mike made a motion to approve the 3 coaches requests Shirell 2nd all were in favor.

Ralph made a motion that all Booster Club Board members / chairs and volunteers must all be members. Angie seconded all were in favor.

Ralph thanked Lisa and John Dec for their outstanding job and dedication to the concessions. We were given a great surprise inspection. Thanks to John and Lisa's hard work. Angie discussed VIP club and the great job Jennifer does each home game with set up and coordinating. Teamwork from everyone!

Board agreed at the next game to recognize the great volunteers and sponsors we have. John Dec said the grillers are amazing Dave Schulte and Gary Williams. Shirell to buy stationary so we can hand write each of these special people Thank you cards.

Financials- Angie presented a detailed spreadsheet. Concession sales are lower than last year but still good. Reconciled the financials and all is accounted.

Fundraiser Mattress Sale- the Board will generate a flyer and send information home regarding the Fall Mattress sale. Mike will help. Dec. 6th is date.

Athletic Director- Dave Hembach - Football as of right now is 5th seated. Cheer is going to States. Track is doing very well. Volleyball is doing great and in playoffs. Field Hockey is coming soon. Crosswalk is slated for next summer.

Meeting was adjourned at 8:30 pm

Cash Balances

October

	09/30/15	10/31/15
Unrestricted Cash		
Operating Account	\$ 85,095.17	\$ 89,994.97
Debit Card	\$ 1,603.58	\$ 77.20
PayPal	\$ 2,496.88	\$ 296.88
Credit Card Clearing	\$ -	\$ -
Petty Cash	\$ 800.00	\$ 800.00
Total Cash Unrestricted	\$ 89,995.63	\$ 91,169.05
Restricted Cash		
Middleburg Account	\$ 2,589.94	\$ 2,598.17
Eagle Bank	\$ 10,000.00	\$ 10,000.00
Total Cash Restricted	\$ 12,589.94	\$ 12,598.17
Total Cash	\$ 102,585.57	\$ 103,767.22

Fundraising Summary	Actual October	YTD	Annual Budget	% of Budget
Bulldog Card Sales		\$ 16,528.10	\$ 20,000	83%
Concessions Sales	\$ 22,320.68	\$ 36,454.08	\$ 82,000	44%
Spirit Wear Sales	\$ 5,607.00	\$ 12,802.00	\$ 24,500	52%
Membership	\$ 100.00	\$ 8,625.00	\$ 10,000	86%
Total	\$ 28,027.68	\$ 74,409.18	\$ 136,500	55%



Stone Bridge Athletic Booster Club
Meeting Minutes
September 1st, 2015



Board Members Present

Ralph Young
Mike Brady
Cam Gordon
Angie Meaux

Other Attendees

Shirell Ashwell	Janice Dec
John Dec	Mark Blose
Jennifer Sharp	Jenny McCabe
Jodi Hunt	Dave Hembach
Craig Ridley	

Call to Order: Meeting called to order by Ralph Young 7pm

Ralph thanked all Board members and Committee Chairs who helped last month. He explained this is a new Board and he appreciates all the support

Approval of the Minutes: Ralph asked to review, there were 3 corrections to add. Restricted 61,467.87 and unrestricted amounts and correct spelling. Mike approved Dave seconded all were in favor.

- Ralph discussed the field dedication at Half time. Dave Hembach and Craig to take the lead with introductions and speech.
- **Gofundme** account to be transferred from Bruce to Angie. Board noted that Andrew Park has a reoccurring Gofundme. Board agreed to take down Gofundme due to other fundraisers.
- Dave to send email blast to coaches their teams must sign up to volunteer. Everyone to get the word out we need volunteers.
- Craig will continue to manage Facebook page. Stonebridge Athletic Booster
- Janice Dec will generate newsletters if we provide. PTSO, Booster, Facebook, Stonebridge Athletics.
- Ralph to reach out to other clubs for fundraising ideas.
- Craig to follow up with Luck Stone / Matt Sui.
- Tag Greason wants to make a donation to Stonebridge.
- Send all forms to the teams for Sports Key chains
- Broadrun Contracting provided bid for fence of 8k Dave to follow up with construction crew that is on site now and discuss.
- Mike to set up subway cups in front of game Friday to see about selling.
- Cam and Angie to assist Jennifer set up Victory Club/ tents/ tables / signs

Craig made a motion to approve Bulldog Bucks for Stonebridge Cups in concession. Angie seconded all were in favor.



**Stone Bridge Athletic Booster Club
Meeting Minutes
September 1st, 2015**



Financials- Angie to reconcile numbers and give update next month as bank statements not complete.

Cam to check with Bonefish and Mediterranean Breeze for open spots at Victory club. .
The Zone to take Homecoming as they cancelled previously.

Fall Fundraiser- Mike Brady- Fall fundraiser 639.00 worth of cards Sept 14th is final collection.

Concessions - John Dec – Need winter concession manager. John also reported 8 students signed up for SAT class. 305.00 profit for SBHS

Victory Club- Jennifer 56 Booster club Members / 7 Victory club Families. Board to spread the word regarding victory club and joining. Cam and Angie to assist Jennifer with tents, tables and night of victory club. Need set up and breakdown. .

Chipotle Shirell to contact Chipotle to sponsor a Stonebridge night.

Fundraiser Mattress Sale- the Board will generate a flyer and send information home regarding the Fall Mattress sale. Mike will help. Dec. 6th is date.

Bricks Are In – Jenn reported that the Bricks are being installed.

Volunteer Coordinator- Jody has an assistant / helper to return emails and answer questions. Jody reports the Volunteer position is 2 person job.

Athletic Director- Dave Hembach – Field will get its last spray Sept 2nd. Paint lines on the track. Back area concession stand is getting cleaned up and bricks are going in.

Meeting was adjourned at 9:05 pm