

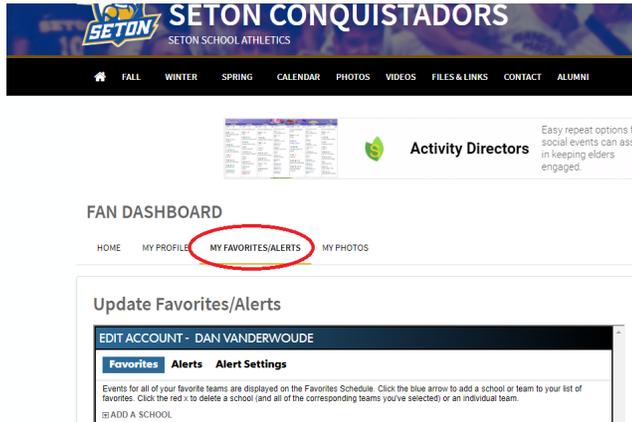


# Steps to Sign up for Alerts on Seton Sports.com

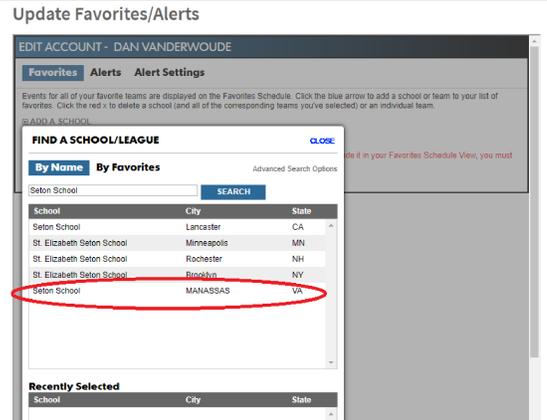
1. Go to setonsports.com and click "Join" on the top right.

2. Select your user type and fill in all the requested information. Then click "Sign Up."

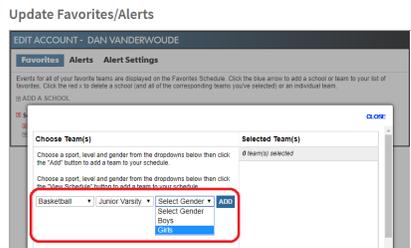
3. Click on the tab "My Favorites/Alerts" (it is after "My Account Information.")



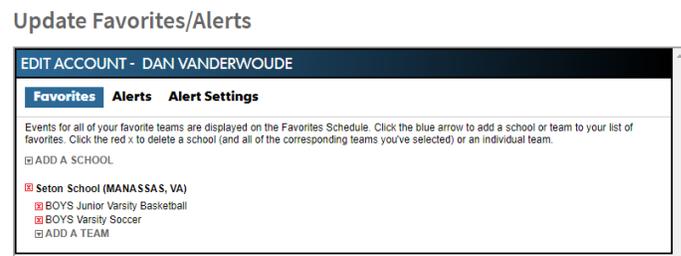
4. Under "Favorites," Click "Add a school" and click on "Seton School" then scroll down to click on "Seton in MANASSAS."



5. Once you have picked a school, you need to pick teams! Pick teams according to Sport, Level, and Gender and click "ADD."

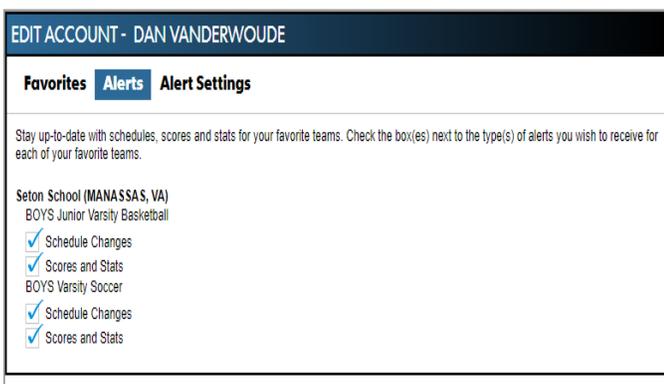


6. Your team list will then look something like this:



7. Next click on the Alerts Tab (which is in between "Favorites" and "Alert Settings")

## Update Favorites/Alerts



8. In Alert settings, Click on "Add Alert." You will then have the option to add an email or add a mobile number for text alerts.

Note for #7 & 8: If you need help with signing up for alerts, email the athletic assistant, Nancy Bauer, at [SetonConquistadors@gmail.com](mailto:SetonConquistadors@gmail.com).

Note for #10: Changes in digital calendars take up to 24 hours to reflect the change. Email alerts are immediate. So do both.

9. In the next tab, "Alert Settings," Click on "Add alert" and you can add an email or text number.

10. **NEW!** Digital calendar users - you now can add the team schedule to your digital calendars on the team schedule page. Click "Subscribe" and get the link to add to your calendar program.

