

Patriot Pioneers Booster Club

Minutes of August 20th Meeting

8/20/2014

Board Members Present

Dave Thomas, President
Chris Newman, Vice President
Steve Daves, Member at Large
Sidney Lee, Treasurer
John Boyes, Secretary
Brad Qualls, PHS Activities Director

Board Members Absent

None

Committee Chairs Present

Gayle Jenkins, Concessions
Sarah Grasty, Spiritwear

The board meeting was called to order at 6:40
The general meeting was called to order at 7:15pm

Business executed via email between meetings

- Steve Daves moved that the board fund concessions for \$3000 to purchase the following:

Hot Dog Roller
100 cup coffee urn
Floor Resurfacing materials
Inventory for concessions

The board unanimously approved the motion.

- The board approved the use of BJ's Wholesale memberships as a fundraiser.
- The board approved Rival Sportswear to provide t-shirts as a give away to new members at freshman orientation. The t-shirt will have the Rival Sportswear logo on the back.
- Steve Daves moved that the board fund the purchase of 500 membership cards at the cost of \$291

The board unanimously approved the motion.

- A motion was put forward to purchase a laptop computer and Quickbooks software for the use of the treasurer

The board unanimously approved the motion.

- Steve Daves moved that the board approve and fund a membership contest between the teams

The board unanimously approved the motion.

Business Discussed

Executive Session

- The board discussed that more checks and balances need to be put in place for financial matters and agreed that the following procedures be put in place.
 1. A two-part receipt will accompany all incoming funds. With the AD retaining one copy and the treasurer the other
 2. The receiving committee chair or designee will sign all invoices; indicating that the items on the invoice are in fact what we received.
 3. The board accepted the format of the treasure report. The report will show the current balance sheet and Profit and Loss
- The culinary club requested \$10,000 to cover travel costs to attend a culinary camp in Florida.

The board unanimously voted to deny the request.

- The board considered a request by parents for the board to fund the purchase of a "Spirit Tunnel." The board determined that it could not act on the request because it was not put forth using the proper procedure.
- Brad Qualls put forth a motion to repeal the previous decision to move team and club funds to the school account.

The majority of the board voted to repeal the previous decision. 4 yes 1 abstention

- John Boyes put forth a motion to purchase a blow up entrance tunnel for the stadium. However teams would not be able to use it until the boosters had received 200 new memberships starting on August 22nd.

The board unanimously approved the purchase and contest.

General Business

Treasurer

Cash on hand	\$162,016.88
Income since last report	\$15,311.49

Secretary

- Minutes from last meeting where approved
- Issues with the website have been addressed

Member-at-Large

- Reported that he attended the fall parents meeting and announced the membership drive contest
- Reported that the Boosters are to provide t-shirts as a give away to new members at freshman orientation.

Concessions

- The chair reported that the following items have been purchased: Hot Dog Roller, 100 cup coffee urn, Floor Resurfacing materials and Inventory for concessions

- The chair reported that more volunteers are needed to man concessions
- The chair also discussed the idea of purchasing a pretzel oven but no formal request was made
- The chair requested that a volunteer link be put on the booster front page

Spiritwear

- Spirit wear was ordered for the upcoming season
- The committee reported that they have a profit plan of \$11,961 on \$12,500 of cost
- Slopers our spirit wear vendor will hold a spirit week October 13-18 where Patriot will receive 20% of each sale. More info will be posted to the website when the date gets closer
- Spirit wear requested a kiosk for inside spirit wear sales the cost is approximately \$2000. The board requested a formal request.

Ways and Means

- Looking for volunteers for the following committees
 - Scholarship
 - Golf
 - Mattress Sale
 - Mulch

Membership

- Reported on membership drive plans
 - Freshman orientation – Tee shirt give away to the first 100 memberships
 - Team/Club membership challenge – All teams exceeding 50% + 1 memberships based on the rosters of all levels of the sport will receive a pizza party. The team with the highest percentage of membership will have \$500 deposited in their team account.

New Business

- There was an extended discussion surrounding increasing the membership. Members proposed new ideas such as Reserved Seating in the stadium and making booster club membership announcements at games
- The culinary club requested support for \$10,000 to support travel to Disney to participate in the Cooks Around the World program
- Cheerleading requested support for travel for a sponsor to accompany the cheer to Disney World for the Christmas Day Parade, which they were selected to participate in.

Meeting adjourned at 9:00PM