

# Patriot Pioneers Booster Club

## Minutes of June 13, 2017 Meeting

### Board Members Present

Steve Daves, President  
Jeffery Loague, Vice President  
Dawn Harvey, Secretary  
Jeremy Reeve, Treasurer  
Brad Qualls, PHS Activities Director

### Board Members Absent

Theresa Brown, Member at Large

### Committee Chairs Present

Gayle Jenkins, Concessions

The general meeting was called to order at 6:30pm adjourned at 6:57pm.

### General Membership Open Time

- No discussion

### Old Business

- 2017-2018 Officer election results. New board introduced: Steve Daves, President; Jeff Loague, Vice President; Jeremy Reeve, Treasurer; Dawn Harvey, Secretary; Theresa Brown, Member-at-Large. Theresa was unable to attend due to an award ceremony for her child.

### Officer's Reports

#### **Treasurer**

- Total assets \$167,157.78; Net fundraising profit \$123,272.06; Full report below
- Brad checking into a possible double charge from UVA for competitive cheer
- Receipts are still needed for outstanding purchases
- Jeremy and Sid will meet to discuss specifics of position

#### **Patriot HS Boosters Club Treasury Report**

**5/31/2107      Unofficial**

Assets	Banking	
	Apple FCU - Core advantage	\$155,159.76
	Apple FCU - Business savings	\$5.00
	Suntrust Primary	\$3,146.66
	Suntrust Money Market	\$5,046.36
	Cash box	\$3,800.00
Total Assets		<b>\$167,157.78</b>
Accounts	Restricted funds	<b>\$48,499.90</b>
	General Fund	<b>\$118,657.88</b>

<b>YTD Major Revenue Streams &amp; cash flow</b>		<b>235,352.11</b>	Expenses	Net	COGS
	Concessions	\$72,344.92	\$40,788.50	\$31,556.42	56.4%
	Spirit Wear	\$31,479.13	\$25,456.32	\$6,022.81	80.9%
	Membership	\$17,651.94	\$2,669.00	\$14,982.94	15.1%
	Pioneer card sales	\$44,564.15	\$12,165.00	\$32,399.15	27.3%
	Mulch sales	\$58,192.59	\$31,001.23	\$27,191.36	53.3%
	Vending Commissions	\$5,912.28	\$-	\$5,912.28	0.0%
	contributions	\$4,730.88	\$-	\$4,730.88	0.0%
	Direct Public support	\$476.22	\$-	\$476.22	0.0%
	<b>Net fundraising profit</b>	<b>\$235,352.11</b>	\$112,080.05	<b>\$123,272.06</b>	52.4%
<b>Major Donations &amp; Purchases</b>				<b>\$6,934.38</b>	<b>5.6%</b>
	Uniforms	\$1,500.00			
	entry fees	\$1,755.00			
	DECA	\$3,569.38			
	Band	\$110.00			
<b>Total</b>		<b>\$6,934.38</b>			

<b>Report by class</b>		<b>4/19/2017</b>	<b>Unofficial</b>	
Athletics	total		Clubs	total
Baseball	\$(2,872.68)		Varsity	\$326.25
Basketball - mens	\$(1,095.81)		Culinary	\$24.00
Basketball - wom	\$345.24		AP Scholars	\$78.75
Competition Cheer	\$(10,134.95)		DECA	\$(707.81)
Cross country	\$(1,108.58)		Hockey	\$16.00
Dance	\$3,615.17		Key Club	\$32.08
Field Hockey	\$(47.14)		Red nation	\$28.00
Football	\$(136.50)		Interact club	\$110.00
Golf	\$249.54		Marine Science	\$177.02
Gymnastics	\$12,305.46		FBLA	\$(832.00)
LaX - mens	\$14,758.75		Math Club	\$-
LaX - womens	\$7,225.87		Medical Club	\$787.60
Sideline Cheer	\$(1,475.20)		Ping Pong	\$750.00
Soccer- mens	\$4,092.65		FCCLA	\$113.58
Soccer - womens	\$1,666.23		Robotics	\$(1,450.00)
Softball	\$3,892.05		<b>total Clubs</b>	<b>\$(546.53)</b>
Swimming	\$10,314.78			
Tennis	\$(1,059.20)		Fine Arts	total

Track	\$633.35	Band	\$2,823.20
Volleyball	\$5,116.72	Chorus	\$-
Wrestling	\$(62.52)	Total Fine Arts	<b>\$2,823.20</b>
<b>total</b>	<b>\$46,223.23</b>		<b>\$2,276.67</b>

#### **Secretary**

- Minutes have been posted to website
- John and Dawn have met and discussed specifics of position and transferred all passwords

#### **Member-at-Large**

- \$100 in Spirit Wear was approved for Spirit Wear to donate to Gainesville Middle School's rising 9<sup>th</sup> graders

#### Committee Reports

##### **Concessions**

- \$72,000 in sales, \$31,000 in profit this year
- Continue to need managers (adults) and a chair
- Manager training will occur over the summer
- Brad will send a note to coaches regarding parent volunteers and managers
- Suggestion that a safe be purchased and bolted to the floor in concessions to house money for all concessions transactions; Gayle will research safes and provide information to board; policies and procedures would need to be put in place if this action is taken

##### **Membership/Sponsorship**

- No new members this month
- Total number this year to be determined
- Hope to increase membership next year
- Kinks have been worked out regarding sponsorships this year and everything is in place for next year
- Hope to generate a lot of sales next year and teams use this as a fundraiser

##### **Spirit wear**

- Elizabeth Boyes has closed things out for this year
- She will coordinate with new chair as soon as possible

#### New Business

- No new funding requests
- Pioneer cards are scheduled to be here the end of July
  - Coaches of fall sports will get the cards August 2<sup>nd</sup> (by first try-out)
  - Will have two weeks for sales and then distribution will be open to all teams
  - Gayle will email coaches regarding the number of cards that they want for their teams
- Discussion about consideration of BJ's Membership drive as fundraiser again this year – Gayle will check into it

#### Business executed via email between meetings

- Nothing to Report

#### Executive Session –

The executive session was called to order at 7:00pm and adjourned at 7:19pm.

#### Funding/Fundraising:

- No new funding requests
- Discussion regarding safe suggestion for concessions; Board prefers safe be housed in Brad's office; Steve will ask Gayle to contact Brad regarding the size of the safe

#### Old Business

- Patriot Radio/Indoor Scorer's ad program – review over the next month and be prepared to discuss changes at next meeting
- Large Business Sponsor Update – local business will be donating \$25,000 a year for the next ten years; terms are being finalized now; will be announced and press released the beginning of next year

#### New Business

- Travel cost reimbursement policy adjustment – changes for next year to be discussed; current policy on website; please review and be prepared to discuss changes at the next meeting
- 2017/2018 Membership – to be discussed, please review and be prepared to discuss changes at the next meeting
- 2017/2018 Business Sponsorship Sales – Jeff is compiling, will discuss process and rolling out to teams at next meeting
- 2017/2018 Committee Chairs
  - Concessions – Gayle will be a high level chair, looking for others as chairs
  - Spiritwear – Have two volunteers that have come forward, Board approved position
    - Board discussed two volunteers and agreed with the selection of Tracy Marin as chair
- Future Meetings – will continue to meet on the 2<sup>nd</sup> Wednesday of the month; next meeting will be an executive board session only on July 12, 2017