# **Mulberry Grove Sports Boosters By-Laws**

## **PURPOSE**

The Mulberry Grove Sports Boosters Club exists for the purpose of developing young men and women through competitive sports. To achieve this we need to work together for the benefit of the students of Mulberry Grove. We would like as many members as possible to actively participate and support team sports by working closely with the coaches, athletic director, and the principals of the school.

## MEMBERSHIP/RIGHTS OF MEMBERSHIP

Anyone who is 19 or out of High school is eligible for membership. Dues will be \$5.00 per person each year. Members will receive membership card, name in sporting event program, voting rights at the annual meeting, and other complimentary items as approved by the board of directors.

## **MEETINGS**

Regular board meetings will be held the first Wednesday of each month, August through May in the cafeteria.

An Annual Meeting for the purpose of electing the Board of Directors shall be held on the first Wednesday of August. A report of activities and finances shall be presented to the full membership at this time.

A special meeting can be called upon at any time by the President or three/fourths of the board.

# **QUORUM**

A majority of the Board of Directors (four or more) shall constitute a quorum. Matters for Board consideration may only be acted upon when a quorum is present.

# **BOARD OF DIRECTORS**

The Board of Directors shall consist of seven (7) members: four (4) officers and three (3) directors. The Athletic Director shall be a non-voting member of the board. The number of members of the Board of Directors may be increased or decreased by a vote of the general membership at the annual meeting.

Officers will serve two years and Directors will serve one year. Terms shall begin at the time of the annual meeting.

Officers of this organization shall be a president, vice-president, secretary, and treasurer.

## **DUTIES OF OFFICERS**

**President** – Includes (but not limited to) Conducting all meetings, appointing an individual to vacancy on the Board, establishing the agenda of the meeting, and assigning duties to officers and directors.

**Vice President** – Includes (but not limited to) Presiding at meetings if President is absent and duties assigned by President. In the event the President resigns or is incapable of finishing their term, the Vice President shall become President.

**Secretary** – Includes (but not limited to) Compiling and maintaining accurate minutes of meetings and issuing notices of meetings.

**Treasurer** - Includes (but not limited to) Keeping a complete and accurate accounting of the organization's finances, collecting and disbursing monies in conjunction with the School Secretary.

**Directors**– Includes (but not limited to) Serving on the and duties assigned by President

The committee and officers will work with the Athletic Director as needed to administer activities and make decisions within the generally approved program.

## **RIGHT OF VOTE**

Each officer and director shall have a vote on matters presented to the Board of Directors.

Each paid member shall have one vote at the Annual Meeting's election of the Board of Directors.

## **REMOVAL OF MEMBERS**

A member of the Board of Directors may be removed by:

- 1. Written resignation
- 2. Death
- 3. Failure to attend meetings (3 consecutive or 5 in a year)
- 4. Behavior unbecoming of an individual holding a position in this organization, as determined by a majority of the Board.

Removal of a member of the Board of Directors shall be approved by two-thirds of the Board.

Membership may be rescinded from any paid member of the organization for the following reasons:

- 1. Written resignation
- 2. Death
- 3. Behavior unbecoming of an individual holding membership in this organization, as determined by a majority of the Board.

Removal of a member of the organization shall be approved by two-thirds of the Board.

#### **BOARD VACANCY**

Upon the resignation or removal of a member of the Board of Directors, the President shall appoint a replacement to fill that position for the remaining term of the seat that was vacant.

## **COMMITTEES**

The Board of Directors shall make committees to assist with the operation of the organization. Such committees are (but not limited to) Budget, By-laws Review, Fundraising, Membership, and Scholarship. Members of these committees shall be comprised of at least one officer or director. The number of members of these committees shall be determined by the Board of Directors.

## **CONFLICT OF INTEREST**

Each topic will be looked at on a case by case basis to determine if the voting party has a direct interest in the action being considered by the Board of Directors. An officer or director is considered to have an interest if he/she benefits financially from the matter or is a teacher, coach, PTO officer or class sponsor directed involved with the matter. In this situation, the officer or director shall abstain from voting on said matter.

## <u>AMENDMENTS</u>

Amendments to these By-laws may be presented at any meeting with any motion to adopt being considered at the following meeting. Any amendments must be passed by three/fourths of the board voting thereon.