

# LOYALSOCK HIGH SCHOOL BOOSTER CLUB

## 2023-24 FINANCIAL REQUEST FORM

The Booster Club exists to raise funds to offset the rising costs for student athletes to play high school sports. Funds are allocated for athletes per established guidelines and as needed in support of all Loyalsock High School athletic teams. Some of these guidelines include:

- The head coach must attend at least one (1) Booster Club business meeting (excluding December) per fiscal year to receive any funds for that year. A coach and team parent are encouraged to attend all meetings. The fiscal year runs July 1<sup>st</sup> to June 30<sup>th</sup>.
- The financial request must benefit every team member and not an individual.
- The request form is to be submitted to the Athletic Director for review and then will be reviewed and processed by the Booster Club. Payment will be made as soon as possible.
- Requests are to be made in-season or with reasonable proximity to the season.
- Form and payment questions can be addressed to: Rachel Baker, President, - [rachel.mitchley@gmail.com](mailto:rachel.mitchley@gmail.com), or Dana Fisher, Treasurer, - [proudmommy1129@hotmail.com](mailto:proudmommy1129@hotmail.com)

DATE OF REQUEST: \_\_\_\_\_ SPORT/ TEAM: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ COACH: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_ Payable to: ☐ Coach ☐ Team ☐ Vendor

### FINANCIAL REQUEST:

- **Annual team allocation** (\$15 per athlete at time of request) #Roster \_\_\_\_\_ x15 = \$ \_\_\_\_\_
- **Championship allocation** (\$20 per athlete at time of request) #Roster \_\_\_\_\_ x20 = \$ \_\_\_\_\_  
# Seniors \_\_\_\_\_ x10 = \$ \_\_\_\_\_
- **Senior Night Gift** (up to \$10 per Senior athlete attending)  
(Submit with paid receipt attached)
- **Banquet allocation** (up to \$15 per athlete and coach attending) # attending \_\_\_\_\_ x15 = \$ \_\_\_\_\_  
\$ (Submitted after the banquet - **Must have receipt(s) attached**)
- **Trophies** (Submit with receipt or Invoice - \$100 maximum) \$ \_\_\_\_\_
- **Other & Special Requests** \_\_\_\_\_ \$ \_\_\_\_\_  
(More detail, receipts, etc. often required – feel free to attach additional documentation)

Provide additional information about how the funds will be used,  
date of event or other updates to share with the club:

**TOTAL REQUEST \$** \_\_\_\_\_

SUBMIT TO ATHLETIC DIRECTOR for Approval by:

\_\_\_\_\_  
Athletic Director

\_\_\_\_\_  
Booster Club President

Form Available at [www.ltsd.k12.pa.us](http://www.ltsd.k12.pa.us)

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