# Cougar Athletic Boosters

# Meeting Minutes

## May 16, 2019

Type of Meeting: May Monthly Meeting

Meeting Facilitator: Boosters Board Members

Invitees: All Booster Members

1. **Call to order**: 7:04 p.m.
2. **Attendees:** David Leonard, Kari Schwind, Julie Kuhlberg, Marsha Stumpo, Paul Frye, Lisa McIntyre, Jason Dunaway, Amy & Jeff Hunter, and Dawn Leonard
3. **Meeting minutes:** Approved minutes from last meeting, unanimously
4. **Open issues**
5. **Secretary’s Report**:
6. Could not do the Tax Exempt forms. The online site will not open it up until 6 months prior to renewal, which is June 2019.
7. Provided update on liability insurance for Golf Cart. If Boosters purchases the Golf Cart, we can either sign the title over to KRHS, or if no title, have a document signed by the school stating they will assume all responsibility for the cart. This will not hold Boosters liable for any accidents that may occur.
8. **Treasurer’s Report**

 **Julie:**

1. Balances in Savings: $12,412.35; Checking: $74,409.28
2. Will make a deposit of all bank bags as soon as all games are completed.
3. Will need $65.00 for start-up costs for next year for Treasurer supplies; was approved unanimously.

**Marsha:**

1. Needs the year-end inventory for concessions and Spiritwear before June 30th.
2. Will purchase the cloud carbonite for a year; was appoved at last meeting.
3. Reminded to set aside $1,700 for Officer’s insurance that is due September 2019 for the next school year.
	1. After voting, it was approved to set aside $1,700 for Officer’s insurance.
4. **Athletic Director’s Report:**
5. Near the end of season, play-offs began today.
6. States is first week of June; if Boys Lacrosse wins Regions, we could possibly be hosting States.
7. We are finishing our 11th year and things are beginning to break. Asking for $20,000 for the Athletic Department, to earmark an additional $10,000 specifically for an athletic department vehicle (i.e. Golf Cart) for transporting injured athletes, and $5,000 for concrete for batting cage.
	1. After voting, it was decided to approve $20,000 for the athletic department – Julie will write the check; to earmark $10,000 for a future purchase of an athletic department vehicle; and $5,000 for concrete for batting cage.
8. **President’s Report**
9. This year’s scholarship recipients were: $1,000 – Ben Heflin, Susan Pillow, Sarah Hume, Peyton Fiel, and Anna Lee; Joe Ryan Memorial Scholarship - $1,250 – Lauren Leonard.
10. Discussed separating out earmarked savings account for scholarship funds (i.e. Education Fund) and for Athletic Department vehicle (i.e. Vehicle Fund).
	1. After voting, it was decided to leave scholarship funds in savings and the vehicle funds (if approved) in the checking account.
11. Discussed changing by-laws for scholarship applications for recipients above a $25.00 only membership.
	1. After voting, it was not approved to change scholarship requirements to above a $25 membership.
	2. Motion on the floor to change new scholarships name to the “DL Scholarship” in honor of the Leonard family’s contribution; and motion was approved.
12. Would like to vote on setting aside two years of scholarship funds, instead of just one year; would only require an additional $2,087.65 added to the savings account current balance.
	1. After voting, it was decided to increase the savings account by $2,087.65 to cover two years of scholarship funds.
13. Reminded Marsha to bring her contract at next meeting for us to sign; was voted to renew her services for the next school year at the April meeting.
14. **Vice President’s Report:**
15. Nothing to report.
16. **Committee Reports**
17. **Membership**: One new member.
18. **Spirit Shop**

**Lisa:**

1. Spiritship has opened for some spring games.
2. Still selling old shirts for discounted price; would like to sell them as buy one, get one free for $5.00; unanimously approved; Marsha stated put inventory exactly how many of the bargain shirts we have left – will list as worth $2.50 each vs. actual cost since they are several years old.
3. Requesting $15,000 for start-up funds for next school year.
	1. After voting, it was approved to set aside $15,000 for start-up funds for Spiritwear for next school year.
4. **Concessions:**
5. Reducing inventory and Dave will provide Marsha an inventory list after the spring season.
6. Requesting $10,000 for start-up costs for next school year.
	1. After voting, it was approved to set aside $10,000 for start-up funds for concessions for next school year.
7. **New Business:**
8. Voting went as follows:
	1. $86,821.63 (Total Current Finances)
* $14,500 (Two years of scholarships)
* $20,000 (Athletic Department)
* $10,000 (Athletic Department Vehicle set-aside)
* $15,000 (Spiritwear start-up)
* $5,000 (Concrete for Batting Cage)
* $10,000 (Concessions start-up)
* $1,700 (Insurance for next school year)
* $65 (Treasurer start-up)

$10,556.63 (Remaining Carry-over Balance)

1. Reminder to make sure all volunteers are aware of the policy that high schoolers cannot handle money without adult supervision.
2. **Next Meeting:** June 13th, 2019, at 6:00 pm at Old Busthead Brewery.
3. **Adjournment:** 8:30 p.m.