



**FALCON BOOSTER CLUB of FAUQUIER HIGH SCHOOL
REQUEST FORM FOR FUNDS/SUPPORT/DONATIONS**

Request Date: _____ **Deadline for Response:** _____

Coach Requesting Funds: _____

Email: _____ **Phone:** _____

Type of Request (equipment, sponsorship, additional purchases, etc.): _____

If Financial, Total Cost of Item: _____ **Amount Requested:** _____

Description of and Reason for Request (attach info if necessary)

Has Team/Individual attempted to procure funds alternatively? If so, with whom and what was the outcome?

If funding is approved, check will be written directly to vendor/company. What is the vendor/company name?

The mission of the Falcon Booster Club of Fauquier High School is to support the school athletic programs, coaches, and athletes by promoting school spirit, attendance, and sportsmanship to FHS athletic events, encourage strong academics for athletics, and provide supplementary financial support to athletic activities and programs.

Requests for Falcon Booster Club support and funds must be submitted in writing to the FHS Activities Director at least four weeks before a decision is needed. A student, coach, teacher, or parent involved with the activity may be asked to appear at a Falcon Booster Club Board Meeting to discuss the request. All funding requests are subject to the availability of funds in the Falcon Booster Club account and budget and must be approved by a majority of the Falcon Booster Club members present at the regular monthly Board Meeting.

Requests will be evaluated on the following criteria – in any order:

- How many FHS athletes/students will participate and benefit?
- Does the requesting team/group have active Booster Club Members?
- Has a precedent been set to support/fund this type of activity?
- How much support/funds have been spent on this team/activity within the past three years?
- Has a strong need been demonstrated?
- Will the purchased item be left with the team after the season or also benefit another group or activity?
- Does the sport receive full support and funding from FHS?
- Have you asked for funding from other sources? If so, results?

FOR FALCON BOOSTER CLUB USE ONLY

Date received by AD _____ Date voted by Falcon Booster Club _____

Approved _____ Denied _____ Amount approved: _____