

**FALCON BOOSTER CLUB  
OF  
FAUQUIER HIGH SCHOOL**

**BY-LAWS**



## **ARTICLE I**

**The general purpose of the Club shall be to promote and support the involvement of students, faculty, administration, parents, and the community in a well-developed, well-rounded, well equipped, and well-supervised athletic program at Fauquier High School.**

**The Club shall provide assistance in areas for which the School Board cannot readily provide.**

## **ARTICLE II**

### **MEMBERSHIP**

**Section 1. Membership: Membership in the Club shall be on an annual basis. Interested persons may become members by payment of the annual dues in the amount set by the Board of Directors. The annual membership period shall begin on July 1<sup>st</sup> of each year.**

**Section 2. Lifetime Membership:**

- (a.) Lifetime membership may be conferred by a majority vote of the Board of Directors present at the time of the meeting provided: such a motion was introduced at the previous meeting.**
- (b.) An individual may be nominated for lifetime membership by any member of the Board of Directors.**
- (c.) Lifetime membership is granted to individuals who have been long time members of the Club and who have contributed exemplary service to the Club.**
- (d.) Lifetime members are exempt from paying the annual dues of the Club.**

## **ARTICLE III**

### **MEETING OF MEMBERS**

**Section 1. Membership Meetings: All members are welcome and encouraged to attend the Club meetings held the 4<sup>th</sup> Monday of each month, with the exception of July and December.**

**Section 2. Other Meetings: All other meetings of members shall be held upon the call of the President.**

**Section 3. Notice of Meetings:** Notice of the time and place of all meetings shall be communicated by the Recording Secretary to each member not less than seven days before the date of the meeting.

**Section 4. Quorum:** The members present at any meeting of members shall constitute a quorum. A majority of the members present shall decide any question coming before the meeting, unless otherwise provided in these By-Laws.

**Section 5. Voting:** Each member shall be entitled to one vote. There shall be no voting by proxy.

**Section 6. Conduct of Meetings:** The President shall preside over all meetings of members. If the President is not present, the Vice President shall preside. If none of such Officers are present, a Chair shall be elected by the members present. The Secretary of the Club shall act as Secretary of all meetings if said Secretary is present. If the Secretary is not present, the person presiding shall appoint a Secretary for the meeting.

## **ARTICLE IV**

### **OFFICERS**

**Section 1. Election and Term:** The Officers of the Club shall be President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. In addition, the Directors may create additional officers as needed. The Officers shall be elected biannually by the Club members. Officers must be members of the Club. All Officers shall serve for a term of two years and until their respective successors are elected.

**Section 2. Removal and Vacancies:** The members of the Club at a membership meeting, by a vote of the majority of the members present, may remove any Officer and fill the vacancy provided: such a motion was introduced at the previous membership meeting. Any vacancy arising among Officers may be filled by a special election by the members of the Club at a meeting of the members.

**Section 3. Duties:**

- (a.) **General:** The Officers of the Club shall have such duties as generally pertain to their respective offices; as well as such duties as from time to time may be designated to them by the Directors.
- (b.) **President:** The President shall preside at all regular meetings and called meetings of the Club and Directors, shall have general supervision of the affairs and activities of the Club, and shall be responsible for the general operation of the Club.
- (c.) **Vice President:** The Vice President shall perform the duties of the President when the President is absent or unable to perform such duties.

- (d.) Recording Secretary:** The Recording Secretary shall record the proceedings of all membership meetings of the Club and all meetings of the Directors, shall preserve all papers and documents relating to the business of the Club, shall keep a record of the names and addresses of all the active members of the Club, and shall do and perform all of the usual and customary functions of the office.
- (e.) Corresponding Secretary:** The Corresponding Secretary shall receive and respond to all correspondence directed to the Club and shall do and perform all of the usual and customary functions of the office.
- (f.) Treasurer:** The Treasurer shall keep detailed and accurate accounts and complete records of all receipts for each financial transaction, pay all bills promptly, maintain and manage the scholarship fund, and perform all the usual and customary functions of the office.

## **ARTICLE V**

### **BOARD OF DIRECTORS**

#### **Section 1. Number, Election, and Terms:**

- (a.) The Board of Directors shall consist of at least ten members, as follows:**
  - (1) The five elected officers.**
  - (2) The immediate Past President of the Club if not otherwise a member of the Board.**
  - (3) At least four Directors elected by the members of the Club.**
  - (4) The Principal and the Activities Director of Fauquier High School shall serve as advisors to the Board.**
- (b.) The Directors shall be elected annually at the same time as the election of the officers. Such Directors shall be elected by a majority vote of the members present at the election.**
- (c.) All Directors shall be members of the Club.**

#### **Section 2. Removal and Vacancies:**

- (a.) The members of the Club, at a membership meeting, by a vote of a majority of the members present, may remove any Director and fill the vacancy provided: such a motion was introduced at the previous membership meeting. Any vacancy arising among the Directors may be filled by a special election by the members of the Club at a meeting of the members.**
- (b.) Any Director absent more than two meetings, without cause, will be removed and any vacancy among the Directors may be filled by a special election by the members of the Club at a meeting of the members. Directors must notify the President or the Recording Secretary if they are unable to attend a meeting.**

**Section 3. Meetings:** Meetings of the Board of Directors shall be held at times fixed by the Board, upon the call of the President or Recording Secretary, or upon the call of a majority of the members of the Board. A majority of the Directors shall constitute a quorum, and a majority of such quorum may decide a question. Written notice of the time and place of a Board of Directors meeting shall be given to each member of the Board at least three days prior to the meeting.

**Section 4. Duties:** The Board of Directors shall be charged with supervising the operations of the Club. The Board of Directors shall have all the powers and duties necessary or appropriate for the administration of the affairs of the Club, and may do all such acts and things as are allowed by the law or by these By-Laws directed to be done by the members. The Board of Directors has the authority to expend up to \$250.00 without first having obtained full Club approval.

**Section 5. Compensation:** No compensation shall be paid to the Directors for their services as Directors. Directors may be reimbursed, by action of members of the Club, for actual expenses incurred by them in the performance of their duties.

## ARTICLE VI

### SCHOLARSHIP FUND

**Section 1. Funding:** The annual budget shall include plans to fund a minimum of 8 scholarships. These scholarships shall be in memory and/or honor of James G. Brumfield, Robert Downs, Ben and Mary Golightly, Edwin J. Lee, Bernice and Flash Pearson, Dick and Carolyn Bowen, Steve Downs, and Randy Moore.

**Section 2. Scholarship Committee:** The President shall annually appoint a Scholarship Committee, to be composed of six members, and shall include the Principal and the Activities Director of Fauquier High School. The immediate Past President of the Club shall be appointed the Chairman of the Scholarship Committee. The Scholarship Committee shall determine recipients of Club scholarships, using as guidelines the scholarship policy approved by the Club members.

**Section 3. Policy on Scholarships:** The maximum number of scholarships to be awarded shall be determined annually by the members of the Club. Each scholarship awarded shall be in the amount of \$1,000.00. The Board of Directors shall establish policies relating to scholarship award selection.

**Section 4. Payment of Scholarships:** The Treasurer shall be responsible for payment of the scholarship amounts to designated recipients.

**ARTICLE VII**

**CHECKS, NOTES, AND DRAFTS**

**Checks, notes, drafts, and other orders for the payment of money shall be signed by the Treasurer or such person or persons as the Board of Directors may authorize.**

**ARTICLE VIII**

**FISCAL YEAR**

**The Club's fiscal year shall begin on July 1 and end on June 30.**

**ARTICLE IX**

**BUSINESS YEAR**

**The Club's business year shall coincide with its fiscal year.**

**ARTICLE X**

**FINANCIAL AUDIT**

**Audit: The books of the Club shall be reviewed at the end of each fiscal year by a qualified accounting firm.**

**ARTICLE XI**

**AMENDMENT OF BY-LAWS**

**Section 1. When: Amendments to the By-Laws may be made at any meeting of the members.**

**Section 2. Resolution Initiation: Prior to such meeting, the Board of Directors shall adopt a resolution setting forth the proposed amendment and shall give notice thereof to each of the members at the same time that notice of the meeting is given.**

**Section 3. Vote: Proposed amendments shall be adopted upon receiving more than two-thirds of the votes cast at the meeting.**

**ARTICLE XII**

**DISSOLUTION**

**In the event the Club should dissolve, all obligations of the Club shall be cleared. The balance of the general fund shall be paid over to Fauquier High School for use in its athletic program.**

**ARTICLE XIII**

**EFFECTIVE DATE**

**The By-Laws shall become effective as of July 1, 1983.**

**Amendments adopted: February 25, 2002  
September 27, 2004  
January 29, 2007  
May 24, 2010  
March 19, 2012  
June 4, 2012**