



Eaton Rapids Athletic Boosters support all Athletic Teams!

We are proud to support our Greyhound Athletics!

Boosters funding supplements programs when the individual program may need help. When funding or specific items are needed, the Coach should go to the Athletic Director to see what kind of funding is available within their specific program. If there is not enough funds to meet the needed goal, the next step is to fundraise with the help of athletes and their parents. If extra help is still needed, the Coach should fill out a Boosters funding request form, have that form approved by the Athletic Director and then come in person to the next Boosters meeting- to present their request, and answer any questions we may have.

Remember, Boosters supplements ALL Eaton Rapids Athletic programs. We do our very best to help whenever we can. In order to be as fair as possible, certain guidelines are followed:

- o Requests greater than \$1,000 require two yes votes by Boosters members. That means two meetings. Coaches need to keep this in mind for timing purposes- if it's needed right now, it may take longer than you anticipate to be approved.
- o Funding is only approved for items that will stay with the team year to year. We cannot fund personalized items.
- o We do give preference to teams who consistently have parents and athletes who help with concessions. After all, 95% of our funds to give come from concession sales and the help of volunteers.
- o No one person- Board Member or Member- decides which teams get their requests approved. All Booster members vote on each request. That is why it is so important for each program to have Booster members who can attend meetings and be involved!

These steps are all put in place to help everyone involved. Boosters is not run by the school, but by volunteers. We work hand in hand with the Athletic Director to make sure we are being fair and helping where most needed. We are a supplement to school run programs and we take pride in helping!

ER ATHLETIC BOOSTERS FUND APPLICATION PROCESS

Step 1: Coach - Download and Complete the Fund Request Form (Click Below)

<https://ergreyhounds.com/main/bfiles>

Step 2: Coach – Include three (3) quotes any supporting documents (price sheets, catalog pages, etc.)

Step 3: Coach - E-mail the completed Fund Request Form and all supporting documentation to the Athletic Director, Mr. Jey Zubal -jzubal@erpsk12.org, and Subject line title should read '**Booster Fund Request**'

Step 4: Athletic Director - Review request for possible District/School Funding options. If funds are not available, submit to Booster Club President Will DePeel via email erabcinfo@gmail.com

Step 5: Discuss at booster meeting to determine if club is able to help with cost, coach must attend Booster club meeting to discuss the request



Eaton Rapids Athletic Boosters Club Funding Application Form

Please Print and email with supporting documents to erabcinfo@gmail.com ,submit at a Booster meeting, or mail to ERABC 6340 Plains Road Eaton Rapids, MI 48827

Date of Request:_____

Name of Sport/Group_____

Requestor: (Coach or Team Representative):_____

Phone:_____Email:_____

Name and phone number of the person responsible for getting parents to volunteer:

Justification of Funding Request: (Fund raising your team has done this year, costs team has incurred this season, parent money committed,% of booster members, how has the team volunteered to help with boosters in the past?) Use back of form if you need more space.

Amount requested: \$_____ Date Funds are needed:_____

Team commitment: \$_____ Athletic Dept commitment: \$_____

Please explain the above:

Itemized Expenses (Please attach at least 2 additional quotes/bids to form)

Item/Description Cost \$_____

Shipping \$_____

Other charges (explain) \$_____

Sub-Total \$ _____

Less school funding \$ _____

Less Team funding \$ _____

Requestor Signature:_____Date:_____

Athletic Director Signature:_____Date:_____