BYLAWS<br>OF<br>Eastside High School Athletic Booster Club<br>(September 1, 2007)


#### Abstract

ARTICLE I

The Eastside High School Athletic Booster Club, herein referred to as the "ATHLETIC BOOSTER CLUB" operates under the umbrella of Eastside High School and all funds raised by the ATHLETIC BOOSTER CLUB are deposited in the ATHLETIC BOOSTER CLUB account managed by the ATHLETIC BOOSTER CLUB. The ATHLETIC BOOSTER CLUB by-laws are intended to provide a basic operating agreement for this organization as the association conducts affairs in support of Eastside High School Athletic Teams.


## ARTICLE II

Offices

The name and address of the registered office of the ATHLETIC BOOSTER CLUB shall be at Eastside High School, 1300 Brushy Creek Rd., Taylors, SC 29687.

## ARTICLE III

Purpose
The purpose for which the ATHLETIC BOOSTER CLUB is formed is to take such actions and perform such duties as to properly support and assist the athletic department and student athletes to achieve their athletic and academic goals, including but not limited to organizing activities in support of athletic events and making donations to the athletic department. The purpose of the ATHLETIC BOOSTER CLUB is to promote the interest of the total athletic program at Eastside High School by providing support through physical and financial assistance to the Eastside High School Athletic Department.

## ARTICLE IV

Membership and Dues

Any individual or entity may become a Member of the ATHLETIC BOOSTER CLUB by completing an application professing to be a booster of Eastside High School Athletics and paying the proscribed annual fee. Membership shall be open to any adult, student or business in the community who is interested in promoting the Purpose of the ATHLETIC BOOSTER CLUB. Membership is based on a fiscal year of July 1 to June 30. The purpose of the membership fee is to supplement the Eastside High School All Sports Booster Club fundraising. The Executive Board shall determine membership dues annually. Only members in good standing shall be entitled to vote in general meetings and elections. A member in good standing shall be defined as one who has paid current year membership dues in full. Students that join the ATHLETIC BOOSTER CLUB may do so but as non-voting members. Regardless of the type of Membership, a family may have a maximum of two votes. Members must be present to vote. The Executive Board shall not discriminate based on race, sex, ethnicity, or creed, and we may reject any
application without a stated reason with the result that such individual or entity is not a member of the ATHLETIC BOOSTER CLUB.

## ARTICLE V

## Meetings

## Executive Board Meetings

The Executive Board shall consist of the Eastside High School Principal and Assistant Principals, the Eastside High School Athletic Director and Assistant Athletic Director, the ATHLETIC BOOSTER CLUB President, the ATHLETIC BOOSTER CLUB Vice-President(s), the Secretary and the Treasurer.

The Executive Board shall meet monthly at a time and place designated by the Executive Board. Special meetings require that all Executive Board members must be given (48) hours notice prior to meeting taking place.

## Meetings of Members

The ATHLETIC BOOSTER CLUB shall meet at least once per month from September thru May. The date and time of the regular meetings of this ATHLETIC BOOSTER CLUB shall be determined by the ATHLETIC BOOSTER CLUB annually. The meeting during the month of May shall be termed the annual meeting. This meeting shall serve as the time for the annual election of officers.

Two months prior to the annual meeting, the President shall appoint a nominating committee who shall present, at the next meeting, a slate of nominees for the various positions for the ensuing year. Other names may be presented from the floor.

The date or time of a meeting may be modified if a conflict is found. Such a decision shall be made at the previous month's meeting.

Special meetings shall be held on the call of the Principal, President, or by the remainder of the Executive Board.

In the absence of express rules adopted by the ATHLETIC BOOSTER CLUB, Roberts’s Rules of Order shall be given in parliamentary questions.

## ARTICLE VI

## Officers

The officers of the ATHLETIC BOOSTER CLUB shall be the President or Co-Presidents, the Vice President or Co-Vice Presidents, the Secretary and the Treasurer. A vacancy in such office caused by death or disability, resignation or removal, may be filled by the other members of the Executive Board for the unexpired portion of the term. The president may also appoint another member of the ATHLETIC BOOSTER CLUB to fill the unexpired term of the officer. The

Executive Board must approve this appointment. The officers may be reelected but may not serve more than two years in the same position.

## Duties and Responsibilities of Officers

## PRESIDENT OR CO-PRESIDENTS

The President or Co-Presidents shall be the chief executive officer of the ATHLETIC BOOSTER CLUB. He/She shall preside at all meetings and shall be the chairperson of the ATHLETIC BOOSTER CLUB. He/She shall issue the call for special board meetings, obtain the date, time, and place of all monthly and full membership meetings from the Executive Board and have this information made available to all membership, appoint special committees as needed and set the term of their existence (not to exceed one year), and act as an ex officio member of ALL committees. He/She shall call for regular monthly committee reports and shall see that regular elections are held. $\mathrm{He} /$ She shall also serve as a co-signer on expenditures by the ATHLETIC BOOSTER CLUB along with the Treasurer. He/She will also act as a liaison between the ATHLETIC BOOSTER CLUB and other committees at the school.

If any reason the office of President shall become vacant the Vice President shall succeed in office. If any other office becomes vacant the President shall appoint a member to fill the unexpired term.

The President shall serve on the Executive Board as a voting member and assist all officers in the orderly transition of the ATHLETIC BOOSTER CLUB from year to year.

## VICE PRESIDENT OR CO-VICE PRESIDENTS

The Vice President shall succeed the President in the event that the office becomes vacant or shall act in place of the President in case of absence. If there are co-Vice President's, then the Executive Board shall vote by majority on which one becomes President. The Vice President shall also be responsible for membership. The office shall solicit members and be responsible for carrying a committee for membership in the ATHLETIC BOOSTER CLUB.

The Vice President shall serve on the Executive Board as a voting member.

## TREASURER

The Treasurer will handle the finances of the ATHLETIC BOOSTER CLUB. He/She is responsible for supplying a monthly report of the finances to the ATHLETIC BOOSTER CLUB. He /She shall serve as the co-signer on expenditures of the ATHLETIC BOOSTER CLUB along with the President.

The Treasurer shall serve on the Executive Board as a voting member

## SECRETARY

The Secretary will be responsible for taking the minutes at regular and executive meetings of the ATHLETIC BOOSTER CLUB. He/She is responsible for supplying a copy of previous meeting
minute's at all regular and executive meetings. He/She is responsible for sending notes of condolence, sympathy or congratulations on behalf of the ATHLETIC BOOSTER CLUB.

The Secretary shall serve on the Executive Board as a voting member.

## PRINCIPAL

A Principal will work with the ATHLETIC BOOSTER CLUB; the Executive Board and its committees to insure all proper school and procedures are followed. $\mathrm{He} /$ She will serve along with the Executive Board to promote what is in the best interest of the athletic department and the school.

The Principal shall serve on the Executive Board as a voting member. In the absence of the Principal, an Assistant Principal shall serve as a voting member.

## ATHLETIC DIRECTOR

The Athletic Director will work with the ATHLETIC BOOSTER CLUB; the Executive Board and its committees to insure all proper school procedures are followed. He/She will serve along with the Executive Board to promote what is in the best interest of the athletic department and the school. $\mathrm{He} /$ She is responsible for supplying the ATHLETIC BOOSTER CLUB with a list of needs for the athletic department at the school and determining the priority of such needs and present them to the ATHLETIC BOOSTER CLUB and Executive Board. He/She will work with the Treasurer to handle the finances incurred by the athletic department that are the responsibility of the ATHLETIC BOOSTER CLUB. He/She will provide schedules for all teams and banquet dates so that committees can function to the best of their ability. $\mathrm{He} / \mathrm{She}$ will work with scholarship committee to determine a candidate for the scholarship.

The Athletic Director shall serve on the Executive Board as a voting member. In the absence of the Athletic Director, an Assistant Athletic Director shall serve as a voting member.

## ARTICLE VII

## Executive Board

The Executive Board is the final decision making body of the ATHLETIC BOOSTER CLUB. The Executive Board shall be responsible for the execution, through its officers, of the authorized policies of the ATHLETIC BOOSTER CLUB. It shall authorize all expenditures, hold special meetings, when called by the Principal, President or Co-Presidents, or by written request of five (5) members of the ATHLETIC BOOSTER CLUB in good standing, designate or recommend a bank for deposit of funds, and have the power to overrule or modify the action of any officer of the ATHLETIC BOOSTER CLUB. The Executive Board may, for good cause, declare any office vacant, upon two-thirds vote of the entire Executive Board.

Voting All Executive Board members as listed have one (1) vote. The members of the Executive Board shall properly vote on any matter regarding the ATHLETIC BOOSTER CLUB at any meeting of the Executive Board. All Executive Board members in attendance shall have the right to vote on said specific matter and all voting shall be determined by a simple majority vote. In the event of a deadlocked vote, the President shall have one temporary vote to be utilized only to break any deadlocked vote and then such temporary vote shall immediately terminate.

Removal Any Executive Board member may be removed from the Board, with or without cause, by a majority vote of the Executive Board. In the event of death, resignation or removal of an Executive Board member, his/her successors shall be selected by a majority of the remaining member(s) of the Executive Board, whether or not such remaining member(s) constitute a quorum, and shall serve for the unexpired term of his/her predecessor.

Compensation No Executive Board member shall receive compensation for any service he/she may render. However, any Executive Board member may be reimbursed for his/her actual expenses incurred in the performance of his/her duties.

Action Taken Without a Meeting The Directors shall have the right to take any action in the absence of a meeting that they could take at a meeting by obtaining the majority approval of the Executive Board members. Any action so approved shall have the same effect as though taken at a meeting of the Executive Board. Meetings may be conducted by telephone, email facsimile or any such method that permits full and unimpeded communication between all parties concerned.

## ARTICLE VIII

## Nomination and Appointment of Executive Board Members

Nomination. Nominations for appointment to the Executive Board may be made in writing to the Executive Board from other Executive Board Members and from Members at any meeting of the ATHLETIC BOOSTER CLUB.

Appointment The Executive Board votes to determine who shall be appointed a members of the Executive Board from all nominations made. The person(s) receiving the largest number of votes shall be appointed.

## ARTICLE IX

Quorum
At least seven members in good standing shall constitute a quorum of the ATHLETIC BOOSTER CLUB for transactions of business and or elections.

## ARTICLE X

Committees
Committees The Executive Board may create such committees as it deems appropriate in carrying out the purpose and responsibilities of the ATHLETIC BOOSTER CLUB.

## ARTICLE XI

## Books and Records

The ATHLETIC BOOSTER CLUB shall make available to Executive Board members and the general membership, Bylaws, and any rules and regulations, books, records and financial statements of the ATHLETIC BOOSTER CLUB. "Available" shall mean available for inspection, upon request, during normal weekday business hours or under other reasonable circumstances.

## ARTICLE XII

## Amendments

Subject to any restrictions in this document, the Bylaws may be amended at a meeting of the Executive Board, by a majority vote, of the Executive Board Members.

## ARTICLE XIII

The ATHLETIC BOOSTER CLUB shall indemnify every director, officer, agent and employee, and any former director, officer, agent and employee, against all loss, costs and expenses, including attorney's fees, reasonably incurred in connection with any action, suit or proceeding to which such person may be made a party by reason of being or having been such a director, officer, agent or employee of the ATHLETIC BOOSTER CLUB, except for matters in which such person shall be finally adjudged to be liable for gross negligence or fraud. Any such indemnity shall be limited to and may only be paid out of the insurance proceeds provided by an insurer furnishing officers and directors errors and omissions insurance coverage and any other insurance protecting the ATHLETIC BOOSTER CLUB from liability because of the negligent acts of its servant, including insurance covering motor vehicles or public liability, property damage, medical and other similar coverage, it being the intent and purpose of this provision to limit all payments or settlements in indemnification to the actual proceeds of insurance policies. No indemnification shall be provided for acts constituting gross negligence or for reprehensible conduct. In the event of a settlement, the settlement shall be approved by the insurance carrier and paid for by the insurance carrier out of the insurance proceeds. The foregoing rights shall not be exclusive of other rights to which such director, officer, agent, or employee may be entitled.

