



Graham Athletic Booster Meeting Minutes 03/27/2024

Meeting call to order by Jason Maurice - President @ 7pm

Attendance: Sign in Sheet – see attached

2/26/24 meeting minutes read by Nichole Clark – Secretary Motion to accept minutes as read accepted.

Treasury report – Tiffany Arnett

Checking: last review 1/22/24 = \$12,150.46 + (additional \$600 turned 1/22/24 in for stadium chair sales) – (\$1453.58 moved to savings for interest purposes) estimated balance after deposits and transfers \$11,296.88 per all meeting minutes.

Current Checking as of 3/27/2024: \$11,099.88

Savings: last review 1/22/24 = \$8,546.42 + (\$1453.58 moved from checking to savings) estimated balance after deposits \$10,000.

Current Savings as of 3/27/2024: \$10,000.00

Expenses: \$100 check written to Sam Powell in appreciation of DJ services

\$97.00 check written to USPS for PO box fee.

Upcoming expense: \$1000 in Booster scholarships for to GLS graduates.

A motion was made by the Graham Booster Club that any check written over \$500 will now require two signatures. One signature being Tiffany Arnett, Treasurer, and the Second being Jason Maurice, President of the Booster Club. The Boosters also requested that both Tiffany Arnett, Treasure of the Booster Club and Jason Maurice President of the Booster Club both have access to the Graham Booster Club bank account checking and savings while in office. Both motions were made and accepted by the boosters during this March 27th, 2024, meeting.

Old Business

- Freddy Falcon costume replacement review continued - Waltraud Ryman from Athletic Department
 - The Boosters at large have decided to table the purchase of a new Freddy Falcon costume at this time. Due to the uncertainty of what cuts may be made due to the levy failure the boosters have decided that our monies may be needed for other operational type support in the future. We will continue to fund raise with sole purpose of supporting all GHS athletic programs needs moving forward.
- T-Shirt Design contest- Jason Maurice
 - “Show Your Falcon Pride T-Shirt Contest” K-12
 - Flyers to be made with contest guidelines and deadlines. -Tiffany Arnett completing flyers.
 - One design winner from each building chosen by group of teachers/administration.
 - Top three designs will then move on to the Boosters to choose the winning design.



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- First place to receive a free t-shirt and \$50 Visa gift card, 2nd and 3rd place to receive free t-shirts.
- Contest flyers to go home with students at end of 2024 school year. Reminder of the contest at all building open houses and during first week of school. Contest deadline August 30th. T-shirts will be sold to all GLS students via an online sale at the start of 2024-2025 school year. – Nichole Clark will work with Main Street Signs and Graphics in DeGraff on what guidelines are for artwork, pricing of shirts and turn around time once orders are placed via online store.
- Letter to School Board for donation of building – Miranda Uhl
 - Letter was read by Tiffany Arnett in Miranda's absence and a motion was made to accept the letter and approved. Letter will be put on letter head and sent to Superintendent, Chad Lensman and Athletic Director, Tom Milligan.
 - Letter from Bank stating the building has been paid in full is being sent directly to Kristie Purtee Treasurer per Tiffany Arnett.

New Business

- Letterhead and Mission statement examples – Nichole Clark
 - Examples were reviewed by Boosters and motion was made to accept letterhead and mission statement. Both items were accepted.
- Bylaws update discussion after officer review.
 - Bylaws were reviewed on own time and discussion of suggested changes occurred. All changes that were discussed will be updated in the bylaws by Nichole Clark and officers will review for final approval and signature. A copy of updates will also be sent to Superintendent, Chad Lensman and Athletic Director, Tom Milligan.
- 2024 Business Plan for expenditures and fund raisers. – tabled until review of the below
 - <https://www.ohsaa.org/School-Resources/BoosterClubResources>
 - Booster members given the above website for review of Booster operations per OHSAA guidelines information from the Booster Summit. Discusses fund raising fundamentals, audit processes, compliance, and structure dos and don'ts, increasing volunteers, building strong relationships, and accounting best practices.
- 2024 Fair Planning
 - Greg Arnett will check into pricing of renting golf carts from fair this year for ice and soda delivery.
 - Discussion was had regarding the existing golf cart and needed repairs or sale of. No decision was made.
 - Discussion of assigning teams to a day at the fair tent again and sign up via sign up genius.
 - Discussion also of athletes who participate can sign up for a drawing to have their Pay to Participate fees to be pd by the booster club. Final decision will be made when booster know what the pay to play fee will be for 2024-2025 school year.



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Meeting Adjourned @ 7:30pm

Next Regular Meeting 4/25/24 @ 6:30pm High School Media Room