

**Spring Mills Athletic Booster Club Meeting**

**11/12/2013**

**Spring Mills High School**

<b>Committee Participants Present:</b>	President- Jeff Adams	Treasurer – Joy Shaw	Membership – Tammy Scheuch
Sergeant at Arms – Warren Livengood	Vice President – Chris Keith	Programs – Shawn Conaughty	Spirit Wear – Kim Wine
Secretary – Tarvin Greene	Public Relations – Paul Wolford	Athletic Director – Dan Comer	Sponsorship – Joe Comer
<b>Committee Participants Not Present:</b>	Fundraising – Sharmika Brooks	Concessions – Tracy Adams	Volunteer Committee - Nancy Spangler
<b>Coaches Present</b>	Baseball – Mark Salfia	Girl Basketball – Maranda Ralph	Football – Derek Munson

Start time 7:05 p.m. Location: Spring Mills High School

**Committee Report:**

Treasury Report : October 8, 2013 – November 12, 2013

**Balance Forward from October 8, 2013** **\$53,658.14**

**a. Deposit**

• Deposit Spirit Wear Sales	\$2,231.11
• Deposit for Sponsorships	\$3,700.00
• Deposit for Program sales 75% (Football)	\$45.00
• Deposit from Remaining Loan Repayment (Volleyball)	\$357.50
• Deposit from Discount Cards	\$190.00
• Deposit for 50% of Concession Stand Profits	\$171.19
<b>TOTAL DEPOSITS</b>	<b>\$6,694.80</b>

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**b. Expenses**

Payment to BSN Sports – Track Mat/Benches	\$(3087.98)
Payment to Shenandoah Floors for Wrestling Mat Padding	\$(1,421.00)
Payments to Signet for Spirit Wear	\$(1,275.71)
Payment to BJs Custom Creations – Spirit Wear	\$(1392.00)
Payment to Initially Yours for Spirit Wear	\$(2,385.00)
Payment to Prep Gear – Spirit Wear	\$(1,042.00)
Payment to Martin’s for Sponsorship Reception	\$(465.84)
Payment to Walmart for Sponsorship Reception	\$(75.68)
Transfer to Swimming for 25% of Sponsorships	\$(112.50)
Transfer to Cross Country for 25% of Sponsorships	\$(112.50)
Transfer to Girls Soccer for Discount Card Credit	\$(930.00)
Transfer to Boys Soccer for Discount Card Credit	\$(156.00)
Loan to Boys Basketball	\$(6,006.25)
Loan to Swimming	\$(2,700.00)
<b>Total Expenses</b>	<b>\$(21,162.46)</b>

**Total Ending Balance .....\$39,190.48**

**Outstanding P.O’s ..... \$(25, 190.48)**

*Initially Yours – Spirit Wear \$1,556.00*

*Panhandle Printing and Design – Vinyl Banners \$4,300.00*

*BSN Sports – Scoring Table and 60 Chairs \$14,319.64*

*Big Teams – Web Banner Ads \$3,240.00*

*Neff Company – Letters and Certificates \$2,020.40*

**Adjusted Account Balance .....\$13,754.44**

**Spring Mills High Individual Sports Account Balance**

<b>Team</b>	<b>Balance</b>
Baseball	\$1,483.87
Basketball - Boys	\$8,843.75 (outstanding P.O of \$(8,843.75), thus ending balance \$0)
Basketball – Girls	\$10,061.84
Cheerleading	\$50.00
Cross Country	\$149.00
Football	\$5,043.81
Golf	\$0
Soccer – Boys	\$156.00 Balance of (0)

<b>Team</b>	<b>Balance</b>
Soccer - Girls	\$4,366.52 Outstanding P.O \$(2,825.96) end balance \$1,540.56
Softball	\$0
Swimming	\$2,320.63
Tennis – Girls	\$1,275.00
Tennis – Boys	\$0
Track and Field	\$50.00
Volleyball	\$4,869.74
Wrestling	\$735.00

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**Treasury Report approved as read.**

**Reports –**

**President** – Recapped roles/rules of the Booster organization.

**Public Relations** –Paul Wolford

- Still looking for someone to do tweeting for public relations.
- Cycled through sponsors and post them on Face book for advertisements.
- A lot more spirit pictures to post.
- Athletic Director will provide Public Relations staff with pass for away games.

**Spirit Wear report-** Kim Wine

- Requesting assistance in Dec. due to medical procedure.
- Taking pictures of all products to make a Catalog and pass out to kids for family ordering.
- Can order items online using paypal.
- DECA will not partner with Booster club for spirit sales..

**Sports program report** – Shawn Conaughty

- Any ideas or suggestions for programs and/or cover please provide to Shawn.
- Sold approx 550 programs for 5 dollars in the fall season. Suggested to lower price for basketball season in an attempt to sell more.
- An Idea is should we change cover for girls basketball and keep programs inserts similar. Maybe 1 program a week...is an idea.

**Sponsorship** – Joe Comer

- Will be ran the same as fall sponsorship program.
- If a team had a sponsor for fall, they have first asking if they want to sponsor winter season. Team will receive 25% of sponsorship amount.
- Most close deal to receive 25% sponsorship amount. If not followed up whomever closes the deal will receive 25% sponsorship amount. Must use google docs to update status.

**Concessions** – Tracy Adams

- Originally decided that booster will split profit with sports handling concession. Tracy thinks that the sport that does it get all profit.
- **Jerry Hill made for motion for 75/25 profit sharing for concession. Mr. Wine Seconded. All approved, No oppose. Procedure will be left up to Tracey and parent volunteers.**

**Fundraisers** – Sharmika (not present)

- Moving forward alright. Most of coaches have it down.
- Need to improve with profit/loss statement. This is a required form.

**Old Business -**

- Board of Education first installment loan due on 1 DEC.
- Anticipates no problem making payment After 1 Dec. next payment is June 1, 2014

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- Practice field needs better soil. Baseball/Softball field went in with Turf. Hope we can put extra topsoil on practice field. Possibly Doug will head up Practice field improvements. Waiting to see if improvements are authorized by BOE/SMHS via President, Athletic Director. Chain of command is required to be followed.
- Athletic Director explained the process of improvement to the Baseball/Softball field. Stated it will have to most likely be completed in stages.
- Volunteer Program – Having trouble coming in to work concession. Only had 1 person respond to help. Starting to see same people all time. If a lot of any parents from one sport volunteer at other sports events, then we can look and see if any left-over funds for that year can be donated to that sport for the volunteerism. On the Booster section of Springmillsathletics.com website there is a tool where people can submit for volunteerism of any event they would like.
- Will look into putting a television into concession for parents who are working can see the ongoing game.
- Revisited reasoning why Booster purchased Scoreboard.
- Should we limit what categories booster pay? Example: To show good sportsmanship SMHS bought Wheeling Central Pizza after the game. We previously set limit of \$500.00 dollars that can be used w/o SHMS booster vote. Teams are following the rule of using all of their resources before requesting through boosters. No reason to make motion.
- Tarps for baseball field still needed. We need to order within the next 6 weeks. Questions brought up will contractor provide some of the tarps or other needed items? **Motion from Kim Moss we pay for Tarps. Seconded from various people. All favored no opposed. If the tarps are included we will not purchase. If not included we have voted to purchase.**
- No video-graph stand for now.
- Mr. Zepp is looking into concrete steps for the other side of field house.
- Game field care for spring – Taken care of.
- Baseball/softball field installing sod in outfield today. Next is fencing/lighting within a 5-8 week process period. BOE found monies and contracted out baseball/softball field with same people who did original schools football field.
- Outdoor concession still on BOE radar. Still will have to get approvals for outside use for each use.
- President states that he is amazed of the work that the booster has done for the school.
- Athletic Department sending home Letters for athlete that have meet the requirement.
- Confusion on how Letters will be done by Neff Company. Athletic Director will verify.

**Meeting Adjourned by President Jeff Adams**