

Book	Policy Manual
Section	700 Property
Title	Gifts, Grants, Donations
Number	702
Status	Active
Adopted	September 9, 2003
Last Revised	September 28, 2015

Purpose

The Board recognizes that individuals, businesses and community organizations may wish to contribute supplies and equipment to enhance or extend the programs in the schools.

Authority

The Board has the authority to accept gifts and donations made to the school district or to any district school.[\[1\]](#)

The Board reserves the right to refuse to accept any gift that does not contribute to achievement of district goals or when such ownership would adversely affect the district.[\[1\]](#)

Any gift accepted by the Board or its designee shall become district property, may not be returned without Board approval, and is subject to the same controls and regulations as are other district properties.[\[1\]](#)[\[2\]](#)

The Board shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.

The Board shall make every effort to honor the intent of the donor in the use of the gift, but it reserves the right to utilize any gift in the best interests of the district's educational program.

In no case shall acceptance of a gift be considered an endorsement by the Board of a commercial product, business enterprise, or institution of learning.

All gifts shall be recorded in the appropriate inventory listing and property records.[\[1\]](#)[\[3\]](#)

The Superintendent shall publicly report to the Board all gifts to the district accepted on behalf of the Board.

Delegation of Responsibility

The Superintendent or designee shall:

1. Provide potential donors with applicable administrative regulations.
2. Counsel potential donors on appropriateness of gifts.
3. Encourage individuals and organizations considering a contribution to consult with the principal or Superintendent before appropriating funds.
4. Acknowledge the receipt and value of any gift accepted by the school district.