

**FCVA Meeting  
November 11th, 2017  
Meeting Minutes**

Attendees: Cindy Hixson, Tina Kriebel, Stacey Kolk, Maureen Burgess, Michele Hautanen, Katherine Heck, Jan Moorehead, Deb Coyne, Amanda Hinton, Mike Henry, Jen Bonsu-Anane

**Treasurer's Report/Voting on FCVA expenditures - Maureen Burgess**

Fall Concessions total income \$12,071.30 less FCVA expenses \$4,852.13 = \$7219.17

FCVA 5% = \$353.26

\$6865.91 for team distribution (269.25 hours) = \$25.50/hour

Vote taken and passed to reimburse M Burgess for \$3474.43 for Fall Concession supplies and inventory. The Board will explore the cost of an FCVA Sam's or Costco card to avoid out of pocket expenses in the future

There was no Winter Coaches meeting. Maureen B. will speak to each coach about the FCVA process

**Winter Fundraiser - Katherine Heck**

Winter Fundraiser - Katherine has received a few donated items - Boston Cannon tickets, Common Man gift certificate, Sunapee ski passes, NE Rev tickets, just to name a few. She is waiting to hear from other businesses

Winter Fundraiser timeline -

**12/11/17** tickets will be handed out to reps

**12/16 and 12/17/17** BLITZ sale days

**1/5/18** tickets are due back to Katherine Heck

**1/12/18** money will be available to coaches

**1/14/18** Raffle Drawing begins and will run approx 3 weeks. As of this date, the structure will be 1 prize per day (this may change depending upon the number of items donated)

**Volunteer Chair Report - Michelle Hautanen**

New Sign-up Genius for winter sports.

A request was made for the concessions to be open for the K-8th Wrestling tournament on 12/9/17. The tournament runs 7:30a-5p. Wrestling parents will most likely sign up.

Michelle H would like to place the date into the Winter Concession sign-ups

Winter Concession structure - time slot to begin 15 minutes prior to game with 1 crock pot slot except for Friday games which will have 2 crock pot sign-up slots.

Important Concession dates - **12/13/17** first Boys home game

**12/15/17** first Girls home game

**2/10/18** Hoops for Hope

Sign-up spots for Winter Concession will be ready by 12/1/17

Winter Sport Parent Reps are all in place with the exception of Wrestling (possibly the coach?)  
Maureen needs to know the parent reps that have coaches approval to request money for the team. Stacey K to talk with Mark Swasey.

### **Communication Chair Report - Tina Kriebel**

Tina has asked for winter team photos in order to start a file. She will reach out to coaches.  
Tina will also send the following to the Parent reps - Orientation to FCVA, Sign-up Genius guidelines.

### **By Laws Committee - Katherine Heck**

Committee met and discussed Mission statement, possible language for the maintenance of minimum balance for each account  
Committee will meet bi-monthly

### **Concessions Committee Update - Maureen Burgess and Michelle Hautanen**

Pizza vendor was changed to the Pizza Barn which went well, no complaints.  
Maureen created a detailed list of hours worked and money earned by each team, per event

### **New Business**

- 1) Tennis and Unified Basketball may become part of FCVA. Tina K will talk with the coaches. The Board will discuss at the Dec meeting.
- 2) New fundraising idea - Flip Give was presented at the Oct meeting. Katherine H. investigated it and it is not feasible because FCVA only has 1 tax ID# and therefore there would be no way to divide the funds raised. This will be discussed at the Dec meeting.
- 3) Lizz Smullen, State Chair for the USA Powerlifting of NH has asked if the concession can be open for their tournament to be held on Saturday April 28, 2017. Vote was taken and FCVA will open the concession stand. Other upcoming opportunities for the concession stand to be open: karate and dance
- 4) Winter Brochure - Mike Henry has a power point. Possibly ask Lisa Sheridan photograph the teams/players. One +/- page will be dedicated to "thank you's" to the businesses and individuals who have helped FCVA. A suggestion was made to ask Mr. Bills, the Graphic Design teacher, if his students would like to help with the brochure. Mike H has volunteered to help. Tina K will reach out to the parent reps as well
- 5) Possible FCVA purchase to benefit all teams (outside of any capital campaign fundraising) - several ideas were presented: Sports banner, window decals for the windows in the Gym balcony. Stacey K will start a Google Doc as a Wish List to share. Any thoughts/ideas can be added. Please attach your name or initials in the event there are questions

**Next FCVA Meeting 12/11/17 at 7 pm**