

**FCVA Meeting
January 9, 2018
Meeting Minutes**

Attendees: Greg Kriebel, Stacey Kolk, Maureen Burgess, Katherine Heck, Jan Moorehead, Mike Henry, Chris Tourgee, Jim Tyler-Well

Treasurer's Report/Voting on FCVA expenditures - Maureen Burgess

Expenditures:

Boys basketball purchased equipment for drills, coaches vest and NH sports subscription.

Nordic had \$175 donation towards their overnight trip and they also used a portion of their funds for that trip.

Wrestling - \$1500 revenue however \$1000 of that is from 5 other schools who sent in entry fees for a tournament that was cancelled. The coach made the decision to deposit those funds into the wrestling acct. S Kolk and M Burgess will inform M Swasey.

FCVA - \$150 for 2 separate reports (State and Federal) for the past 2 fiscal years. M. Burgess is reviewing and amending all past financial records.

FCVA board voted via email to approve a 50/50 split, Hoops for Hope/FCVA for the concession revenue during the Hoops for Hope tournament.

Vote for team expenditures:

- 1) Girls Lacrosse - \$ to offset the cost for gym memberships, Board approved and AD approved
- 2) Girls Basketball - \$820 for jackets, Board approved and AD approved

Winter Fundraiser - Katherine Heck

Winter Fundraiser was good! Total tickets sold: 692 Revenue \$6920

Net Income for the fundraiser: \$6920.00 - \$346.00 (5% FCVA) = \$6574 for team distribution (\$9.50/ticket sold). The above amount does not include donations made to individual teams.

First drawing is **1/14/18** C Hixson will disburse prizes. FCVA to pay for postage of items mailed. S Kolk and T. Kriebel will post winners/prizes on FCVA website.

Volunteer Chair Report - S Kolk

Please encourage more sign-ups for concessions in Sign-Up Genius. Have team reps encourage parent/student athletes to sign up. M. Burgess will check on the \$ amt earned per hour volunteered. This # will be included on the FCVA website

Communication - Greg/Tina Kriebel

Reps, send pictures! M Henry asked that communications send out a reminder that the senior messages for the Winter Brochure are due by Friday.

Old Business

Tennis team rep may attend next meeting

New Fundraiser Ideas - Flip Give Participants shop thru Flip Give website (represents approx 400 stores) and a % of money spent will go to FCVA. K. Heck will bring a launch packet for the next meeting and will call Flip Give to get some questions answered.

This would be a fundraiser for CVA only as there is no way to track the funds for each sport.

Winter Brochure - Mike Henry

Lisa Sheridan is taking Senior/team/coaches pictures for the brochure. Libby Twitchell has provided team rosters. Goal is for the draft to be done by 1/31/18 and have it to Savron (printer) by 2/4/18. Target launch date is 2/10/18 in time for Hoops for Hope event.

Communications to send out a blast reminder for Senior messages.

By Laws Committee - Katherine Heck

Conflict of Interest statement was decided upon and brought to the Board for consideration however FCVA already has a Conflict of Interest statement. K. Heck will send out the current statement as well as the newer statement in order to compare and discuss/vote on at the February meeting. The Conflict of Interest statement form will need to be reviewed and signed annually.

M. Burgess will research the cost of a fireproof, 2 drawer filing cabinet for FCVA documents. She will present her findings at the February meeting.

Next Bi-laws meeting 2/5/18 at 6pm near the Conval gym. The meeting is open to anyone who would like to attend.

New Business

FCVA purchase ideas:

Window film update - Gibb West is asking for testimonials from staff, students and coaches that there is a problem and that the crow's nest view is a distraction. M Swasey is in favor of the window film. S Kolk has asked for clarification regarding installation and who would be responsible. K. Heck will speak with Band and Chorus for feedback and will share it with Gibb West.

Additional ideas for FCVA purchases include but are not limited to the following:

- 1) Game Fan buses for Away games
- 2) Bleachers for the lower fields
- 3) Convection oven for concessions
- 4) Upgrade sound systems for both Outdoor stadium and indoor basketball court
- 5) Kinesio tape for the Athletic trainer
- 6) An outdoor concession building with bathrooms and a first Aid station (Capital project)

Items to be purchased this year will be discussed at the February meeting.

Meeting on 1/8/18 with M. Swasey and FCVA Board members; M Burgess, K Heck and C Hixson.

M Swasey is asking for team input on the top 5 items to be included in the teams' budget. There was a discussion of ideas for use of team funds to benefit all athletes within the FCVA program as well as spending a % of funds raised per each sport.

M Swasey would like to know FCVA's' plans for possible Capital Projects in the future. He has also asked that the Board review and give feedback on the Hollis-Brookline Booster Website that he forwarded to the Board.

Next FCVA Meeting 2/12/18 at 7 pm