

General Chelsea Athletic Booster MINUTES, February 21, 2024

Call to order (Ryan) 6.36

Secretary Report (Aubree)

- Minutes from January TABLED until February as Aubree didn't post in time.
- Concessions Update- all good – winter season games almost done. QUESTION: who is going to run / captain the middle school meets? April 18 and 25
- Health Department Inspection, pass Feb 14. Sanitizer water test strips.

Treasurer Report (Lorna)

- Review fiscal year status, and team reports
- New sports facility fundraising funds CDs obtained
- CAB reserve funds CDs obtained
- Reminder CSB checks made out to CAB
- New account allocation has begun and Lorna will implement going forward.

Team Reports

- Each Booster rep informing on team highlights

Athletic Director Agenda (Matt)

- Awards: Jackie Dell – Scholar Athlete Award \$2000 Farm Bureau
- Student section signs – up and look good.
- Champions night – 12 team recognized
- Hockey hosting Regionals – undefeated in White SEC
- Hosting 5 MHSAA Regionals: Girls tennis, B/G track, baseball, softball, and soccer
- Chelsea hosting baseball but held at UM Basement stadium
- Lincoln request to join SEC White – pending decision. Right now there are 8 teams in RED and 6 in WHITE so moving Lincoln to white would make it even 7-7. They would be largest enrollment of all WHITE schools.
- Coaches: Kevin Dillon = Swim. Still need JV softball, JV girls soccer, Freshman boys baseball.
- Need PE teacher at the HS. New varsity football coach (Noel Dean) will not be teaching.

Open Agenda Topics (Ryan)

- Recycle drive planned April 27, County changes on donation distribution and waiting for us to confirm/approve.
It was a 40/60 split but now it is a 25% split with max payout \$2500
- Golf Outing start planning, Tom Meehan leading. Plan Friday, June 14

Meeting Adjourned 7:43 // Next Meeting March 20th, 2024

CAB Board Meeting – February 21, 2024

Call to order (Ryan) 7:49

CAB Funds

- We secured (2) 9 month CDs with rate of 5.0%. (were these 9 or 12 mos) ??
- How much money is in the money market at moment, and what is that rate? Looks like \$130,914?
- What money remains in the Booster account that is not in money market? Looks like \$68,000?

General budget topics:

- Concessions splits, did we do distribution from Concessions revenue to teams in Fall '22, Winter '23, Spring '23, Fall '23? If not, we should do the distributions in January based on the 50% profit model.
- General ledger detail for last fiscal year, and this fiscal year in Excel spreadsheet (current pdf is too small to read line item detail). We do have July 2021 - June 2022 in Excel. Can you please send for July 2022 thru June 2023. And for current fiscal year to date?

County Recycle Day. NEED DECISION BY BOARD ON FEB 21. Board decided that we will NOT do this, this year. Ryan to communicate with Lauren at Washtenaw Co.

I spoke with Lauren today for some additional details on the topic, here a few points to consider prior to making decision on Feb 22:

- Our prior years we have a 40% Chelsea / 60% County split of the donations. 2023 was \$5,682.18 total donations, Chelsea received 40% = \$2,200.
- Chelsea also arranges for scrap metal (Jim's Scrap Iron) and receives 50%. 2023 that was \$2,343.25 total, Chelsea received 50% = \$1171.63.
- New County proposal is Chelsea receive 25% donations, not to exceed \$2,500. If applied to 2023, Chelsea would have received \$1,420.55
- The County does not make money on these events. Cost to County (vendors and disposal of waste is main cost) for the Chelsea event 2023 was \$32,000. That does not include the salary of the County workers. County views these events as important for the community to promote recycling and remove waste from the community.
- County arrangement with Chelsea is unique, the County does not share donations with any of the other communities (Northfield, Augusta, Pittsfield, Ypsi).
 - None of the other communities provide volunteers for the event (only provide space).
 - Scrap metal for the other communities is organized by the County (using Steven's Disposal).

CAB donation to support the new sports facility.

- Yes the CAB Board reviewed and is clearly in agreement for support of the new facility. We would like to understand current financial balance (questions above), as well requested timeline for a Booster donation of \$10k. And Booster open session will need to vote on the topic as fund request is above threshold established in bylaws (means we'll want to put together a formal request to the Boosters and submit for their review by email, at least a week prior to the anticipated meeting where we will vote). **Board agreed that we want to give \$10,000 to the new facility AND \$10,000 to the teams. We need to vote on this at the March general rep meeting. Suggested \$40 per player per this year's roster.**

New Paws mascot

- Bought for \$1500 but CEF grant didn't come through so CAB is just paying this in full

AED Update:

- Jason checking with Marijane on AED for each team, rent versus buy, and grants possible. JASON WORKING WITH BRAD FOR STATEWIDE INITIATIVE. Ongoing.

MATT C FINDING A WISH LIST ITEM TO SUBMIT TO KIWANIS

- Proposal for new flag. Done. General Boosters Account.
- Student section signage. Vinyl banners (which could be removed) at \$700. Done. General Boosters Account.
- Ice machine for middle school? Cost was \$8000 which is too much and then there is a problem of WHERE this can go to be secure but ideal.
- SEC Board/signage to represent the 14 SEC teams. We could post on wall by AD's office and it could say donated by KIWANIA. Ads to look into this.

Dexter AD / booster president connection to discuss ideas since they raise significant finances. Ryan is working on this.

Any budget and/or line-item feedback from coaches as we move towards April 1 budget submission deadline? Jeff is working on this.

Need proposal outlined and agreed for excess fund distribution within Boosters by end of fiscal year.

Question on athletic department vs boosters pay for state tournament hotel and meal. Should be a guidance. **Need to set a per-diem format on meals, lodging, transport, parking. e.g. THIS WAS DISCUSSED AND AGREED ON:**

- Lodging not more than \$250 per night. Format 2 coaches per room, 4 students per room. Parents not included.

- Food per diem \$50 per day for coaches, and qualified student athletes.

- Transportation, reimbursed at federal guideline per mileage of \$0.67 per mile.

- Parking, within reasonable limit of event.

- Overall event costs to be reviewed by head coach with Athletic Director the week prior to event.

OPEN TOPIC: How do we document decision on profit split, and update our booster handout packet with revision control? **We need a Board meeting to review Aubree's input, and make a newly updated 2023 Booster Info Packet (which includes the profit split). AUBREE TO DO AND PRESENT AT YEAR OF SCHOOL YEAR.**

Meeting adjourned 9:02 / next meeting March 20th, 2024

In Attendance:

Amanda Reginaldo
Jeff Blanton
Michelle McLaughlin
Jason Morris
Aubree Shemwell
Jennifer Alford
Jackie Risner
Matt Cunningham
Vanessa Fisk
Scott Sinkwitts
Tara Thorburn
Anna Ruskiewicz
Becky Loveland
Merri Priddle
Jill McKale
Ryan Ratliff
Emily Dawes
Hilary McCalla Tricia McKenzie Kristin Osentoski Lisa Murray Christin Bieber