

## General Chelsea Athletic Booster MINUTES, January 17, 2024

Ryan: Call to order 6:40

### Secretary Report (Aubree)

- Approve Minutes from Nov 15, 2023 1) Jen motioned 2) Vanessa seconds – motion passed
- Concessions Update: still need more helpers. Please address this with your teams

### Treasurer Report (Lorna)

- Fiscal year status and team reports were emailed but not reviewed at the meeting.
- Per CSB going forward all checks need to be payable to Chelsea Athletics Booster and not the coaches or teams.
- All night deposits need to be made “downtown” not uptown
- Jen Alford questions if the state expenses were to come off the booster account or team account as it is currently off the team account. We advised that she needs to send an email to Lorna to correct.
- We tabled approving the report since it wasn’t available to review that evening.

### Team Reports (all)

- Each Booster rep informing on team highlights
- Track teams are doing a fundraiser this year called ROBIN RUN- a 5K run at Robin Hills, open to the community, May 11<sup>th</sup>. More details to come.

### Athletic Director Agenda (Matt)

- Chelsea hosted the SEC Woman’s conference and it went great. There was a QR code for instant feedback. Some out like more interaction with students between then schools.
- Coaches Awards: Mark Scheese
- Coaches Awards: Rahn Rosentreter
- Starting hiring process for new football coach. 35 applicants. Interviewing 5.
- Hosting Regionals for Tennis and Track (May 17) and Hosting Districts for Baseball and Softball
- Champions Night is Feb 16<sup>th</sup> to honor the winter and spring 2023. Swag was bought for students. Lanyards and bracelets.
- Student cheering section needs organized control. Pep Band, Cheering pompoms, half time games?

### Open Agenda Topics (Ryan)

- Recycle drive secured April 27
- Golf Outing start planning-need to talk to Tom Meehan
- Budget proposal discussion (line items, budgets team/AD/Trainer, surplus funds) due APRIL 1<sup>st</sup>.
- AD Implementing an online form to fundraising request submissions.
- Jeff – goal is for transparency and to give back as much as we can to the teams.

**Meeting Adjourned 7:47. Next Meeting Feb 21, 2024.**

## CAB Board Meeting - January 17, 2024

### Finance Topics:

- CDs purchased. Two \$25K – 12 months (Rates?)
- What are the Money Market funds of \$130,914 for / from?
- Where are the concession stands splits for Fall 2023, Fall 2022, Winter 2023?
- We have 7/2021 to 6/2022. We need 7/2022 to 6/2023 account detail from Lorna
- Request to have budget reports at least 1 week before the meeting so time to review prior to the meeting.
- It was mentioned that CAB should give \$10,000 to the new facility building fund (which would be like \$500 from each team). Aubree asked why the teams have to pay this when they are struggling to fund their own needs. Can't CAB give from general fund. YES was the census.
- How are expenses approved from the AD to CAB Board? Ryan stated he wasn't worried about this going forward since we will be working from approved budgets but Aubree wanted to know if there was a threshold of what's allowed without board involvement. Liz suggests a \$2000 threshold.

### New Paws mascot

- \$1500 for new mascot – CAB will purchase and apply for CEF grant to pay for half. Vanessa will monitor who is able to use the new mascot.

### Kiwanis Funds

- What has been obtained in the past? \$2000-\$3000.
  - New flag for gym? YES
  - Ice Machine for Pool – Matt to look into this
  - Student Section Vinyl Banners? YES

Question on athletic department vs boosters pay for state tournament hotel and meal. Should be guidance.

Next Meeting is February 21, 2024 // Submitted by Aubree Shemwell

In Attendance:

Katie Herter (virtual)
Jeff Blanton
Lis Murry
Jason Morris
Aubree Shemwell
Jennifer Alford
Megan Angus
Matt Cunningham
Vanessa Fisk
Jen / Scott Sinkwitts
Tara Thorburn
Kari Haab
Becky Loveland
Merri Priddle
Gary-Heather Hopkins
Ryan Ratliff
Emily Dawes
Sandy Fillway

## CAB Board Meeting 11/15/2023

### Discussions:

- Profit Model. In the last it was 40% of sales go to the Booster team assisting with concessions that day. Now we would like to assume that 50% of sales are considered “Cost of goods sold” and 50% is considered “Profit”. The “Profit” is what is going to be split among the teams and team accounts. For instance \$3000 total sales = \$1500 costs and \$1500 Profit. 50% of profit goes to Boosters \$750 and \$750 goes to team funds. **Aubree to create an Amendment File to hand down each year.**
- Trainer budget \$5230/year. What does Tom want the budget to be?
- Swim wish list, ice machine
- Pricing stickers will be here Dec 5 – approved by the board to purchase
- Brian Boos said his tech class can do vinyl print to overlay existing boards
- How does Kiwanis monitor pricing?
- Chrome Cast?
- Do we want a December meeting? YES
- Meeting adjourned