REQUEST FOR APPROVAL OF UNUSUAL FIELD TRIP

Circumstances that make a field trip unusual:

- ☐ Involves student safety or FCPS liability
- ☐ Includes a water-related activity (e.g., amusement park, motel swimming pool)
- ☐ Involves foreign travel
- ☑ Involves overnight trip

TRIP INFORMATION

School: Chantilly High School
Grade or Activity: Cross Country Camp

Destination: Lost River, West Virginia

No.of Students: 60
No. of Staff Members: 3
No. of Chaperons: 2

Time, Date, and Place of Departure: Monday, August 22nd, 2016- Chantilly High School- 12:00 noon

Time, Date, and Place of Return: Thursday, August 25th, 2016- Chantilly High School- 2:00 pm

Purpose: Team Building/Athletic Fitness Enhancement

POS Correlation or Academic Focus: Athletic

Repeated Trips: n/a

AN ITINERARY MUST BE ATTACHED

Music Event Company (if applicable):

Transportation: ☐ Walking ☐ Metro Bus or Rail ☐ School Bus ☐ County Vehicle ☐ Private Vehicle ☐ Leased Vehicle ☑ Commercial Carrier (see Notice 5790 for approved carriers): Mt. Vernon (Commercial Carrier Name)

Number of Buses Needed 1 Does This Require Facilities for Special Needs? ☐ YES ☑ NO

Supervision Will Be Provided by Adults Directly. Exceptions(s), If Any:

Cost per Participant: $300.00
Source of Funding: private
Substitute(s) for Classes Needed ☐ YES ☑ NO

Name and Phone No. of Person to Contact for Emergencies: Dr. Matt Gilchrist-(703) 861-9642

FOR OVERNIGHT TRIPS ONLY

Name and Daytime Phone No. of Staff Member(s) Responsible for Trip: Dr. Matt Gilchrist-(703) 861-9642

Name of Other Staff Members and Chaperons: L.A. Snead, Holly Snead

REQUESTER

Teacher: Dr. Matt Gilchrist
Date: 06/05/16

APPROVALS

YES	NO		
☐	☐	Signature of Principal	Date
☐	☐	Signature, Risk Management	Date

Comments: