

# ATHLETIC BOOSTERS

Supporting All Wildcat Sports

## MEETING MINUTES

### Centreville Booster Club Minutes

April 16, 2018

The meeting was called to order at 7:00 pm by John Purvis, President, in the CVHS Library.

In attendance: John Purvis, Tammy Butler, Richard Simmons, Phil Dimmer, Chris Haddock, John Ragano, Rita Daly and Kathleen Dodds.

### Approval of Minutes

The Board approved the minutes from the February and March meetings.

### Board Reports

#### President – John Purvis

John confirmed that many existing banners were damaged due to winter weather and storms. The damaged banners will be replaced with a perforated banner going forward and a new vendor may be solicited. Two (2) additional sponsors were confirmed - Firehouse Subs and Crest Cleaners.

The group discussed the media guide utilized by other local schools and whether CVHS would use such a product. The Media guide would include sponsors and coupons and would include all sports. The group discussed the cost of the guide.

The sponsorship marketing process was discussed for next school year and the benefits of a multi-year sponsorships. John reinforced the need to market to sponsors in the current school year vs. waiting until late Summer/Fall. He requested assistance from the group with obtaining new sponsors in order to increase sponsorship revenue next school year.

John confirmed that the turf project in the training room supported by the Booster Club and Touchdown Club is close to completion – installation will be scheduled.

#### 1) Secretary – Tammy Butler

Minutes for the February and March meetings were presented to the Board for approval – motion was made to approve and seconded.

#### 2) Communications – Marie Cardenas

No report.

**3) Treasurer – John Ragano**

Current bank balance is approximately \$40,000 and all invoice payments are current. The group discussed the process for summer camp payment submittal and processing for the upcoming school year. Turf loan payments have been made through year end 2018.

Jimmy Sanabria can update the Board on remaining payments due for softball/baseball field maintenance.

The group discussed utilization of available Booster funds for the current school year. A financial update will be provided at the May meeting and teams can make a formal request for the next school year which the Board will review. The group discussed applying existing reserve fund account funds to the turf loan balance.

**4) Membership – Ernest/Angela Trammel**

Did not attend meeting – no report provided.

**5) Spirit Wear – Rita Daly**

Rita confirmed that she will present the proposed 2018-2019 spiritwear order at the May meeting for discussion and approval.

**6) Concessions - Richard Simmons**

Next concession event is the Union Mill/Centreville Volleyball game. Event conflicts with mulch delivery weekend so volunteers will be coordinated for both events. Jimmy Sanabria will reach out to teams for assistance and the group discussed reach out to Little Rocky Run Middle School and Liberty Middle School for volunteers to satisfy service hours.

The group discussed replacing equipment that needs repair prior to next school year and to check concession stands for any needs as well. Richard will provide an equipment list at the May meeting in order to allocate funds before year end.

**7) CVHS Athletic Director – Chris Haddock**

Coach Haddock shared new regulations requiring 501(c)(3) entities to zero out funds at the end of each school year (June 30). The group discussed options for utilizing remaining funds this school year and the need going forward to expend all funds prior to school year close.

The group discussed the current process for team requests and requirements going forward. Suggestions included having teams submit a proposal list annually for review/decision. Jimmy will reach out to teams ahead of May meeting regarding next school year request requirement and to encourage attendance at the meeting.

A request for track/high jump mats was submitted with a total cost of \$4500. A motion was made by Phil Dimmer to pay for this expense and was approved by the Board.

Storage of outdoor equipment was discussed to ensure all items are secure when not in use and kept in good condition. The Athletic Hall of Fame will start in Fall 2018 in conjunction with the 30<sup>th</sup> year anniversary of CVHS. Jimmy Sanabria will present further on this project at the May meeting. It was requested that this project be included in each annual Booster Club budget.

Coach Haddock requested (20) helmets on behalf of the Football team for the upcoming school year – Boosters were asked to pay for half (\$2600).

## **TEAM REPRESENTATIVE REPORTS**

**No report.**

The next meeting date was confirmed for May 21, 2018.

**The meeting adjourned at 8:30 pm.**