

ATHLETIC BOOSTERS

Supporting All Wildcat Sports

MINUTES

Centreville Booster Club Minutes

September 12, 2016

The meeting was called to order in the CVHS library by Booster President, John Purvis, at 7:00 PM

In attendance: John Purvis, Phil Dimmer, Tammy Butler, Leigh Burden, Terri Assel, Monique King, Richard Simmons, Marie Cardenas, Jimmy Sanabria, Allan Assel, Debbie Ross, Debra Cafurello, Bruce Cafurello, Rick Kowalski, Donnie Dutton, Sandy Donlon, Barb Wehrle.

Approval of Minutes

No formal minutes from August meeting. President will provide meeting notes to Secretary for the file.

Board Reports

1) President – John Purvis

Sponsorships are up – many renewals. \$18,700 in sponsorships as of meeting date. Will continue to follow up with local businesses and update for non-renewals. If anyone has a contact at a local business, put in touch with Jim.

2) Secretary – Tammy Butler

3) Treasurer – Leigh Burden

Leigh is in the process of reviewing 6/30 financials and bank account detail to have clear picture of finances. (2) payments made this fiscal year, but several pending payments - \$7,000 for spirit wear, \$15,000 for turf maintenance, \$1,000 general reimbursement for tents and Quickbooks software. Received a \$6700 invoice from Papa John's for last (12) months – Leigh will reconcile receipts with invoice to ensure no duplicate payment. Process has been confirmed with Papa John's going forward to ensure prompt payment.

4) Membership – Maria Stewart

Membership sales are going well. A little short on family 4 packs - 34 sold, sold 53 last year. 26 more doubles sold than last year. Single membership about even to last year. Sales comparable between 2015/2016 - \$38,537 to be deposited week of September 12th. Will continue to sell memberships at Back to School Night and next football game, also volleyball games. Question was asked if \$38,000 cover all open bills – yes, \$28,000 in bills currently and \$38k deposited. \$10k available.

5) Spiritwear – Monique King and Teri Assel

Gross sales to date \$5635 – will confirm with deposit. \$2591.15 net. Sales up \$210 from last year – less product but sales almost identical. Motion was made to purchase 20 more blue shirts in Medium. Members were all in favor – Motion passed.

6) Concessions - Richard Simmons

Back to School Night \$337 vs. \$64 last year. Varsity Game \$3,000 – averaged \$4800 for home game last year. Lower due to Labor Day weekend and school had not started. \$1300 from Glory Days Bowl – new event, hope it will continue. JV/Freshman \$438 gross/\$338 net. Volleyball and Field Hockey average \$150-\$200 after expenses.

Recommendation to have concessions every Saturday for SYA if able to staff. Jimmy mentioned an interested group but need a set schedule – discussed having open from 11-5. Jimmy proposed to pay up to \$300 per Saturday to staff/grill – group would be consistent, Jimmy will update further. Can also put out to other groups, discussed consistency being important/same people to ensure the event goes smoothly and checklist completed during/after the game or event. No firm amount was approved as we were unsure of how much sales would be on Saturday's. There was discussion regarding closing items not completed. A suggestion was made to have a checklist which requires completion and sign off at the end of each event for accountability. All were in agreement that this makes sense.

Made \$500 over the summer by selling old concessions to the swim team at Little Rocky Run and bought from the swim team at the end of summer. Good partnership – should continue.

Having a difficult time getting football to cover concession slots. Allan will continue to work on volunteers and Jimmy will help. Discussed number of volunteers/workers and food inventory. Confirmed that # of workers was reviewed over the summer and satisfies the requirement.

Discussed the grills – only have (1) large grill working well. John has a contact at Costco and will reach out regarding another grill. Glory Days donated 50 cases of water (1200 bottles). Didn't sell all so another \$600 in profit to come in. For pizza orders, discussed using vendors who support CVHS – Papa John's, Bella Pizza, Paisano's. For hot dogs, Ball Park franks are better – purchase going forward.

Encourage all boosters to support home football games and SYA games.

7) CVHS Athletic Director – Jimmy Sanabria

Fall Sports are doing well. Overall, great job by all – concessions have been great. Brick Sales – have sold 10 thus far, always starts slow. Need to sell 260 (an entire wall). Discussed announcing at football games, other sport venues. Jim asked that sponsors be thanked at all sports events – Jim will put together a list. Also mention the restaurants providing meals for the teams (Little Italy, Red Rocks, Velocity Grill, Outback). Remind audience of concessions at the football games.

8) Touchdown Club – Allan Assel

Allan will continue to reach out for concession volunteers at the football games.

9) Team Representative Reports

Nothing to report.

New Business

1) Purchase of (2) new tents for Cross Country team – Mark Horoho

A request was made on behalf of the Cross Country Team for 2 new 10x10 commercial grade shade tents for the safety & protection of the athletes, to be used exclusively by Cross Country. The proposal for \$3236 from BuyShade.com was presented.

It was proposed that CVHS would pay for one and Athletic Boosters would pay for the other, provided that the tents would shared with CVHS Cross Country & Track and be printed with CVHS Cross Country on 2 panels and CVHS Track on the other two panels. It was put to a vote and the Board voted unanimously to

approve the purchase of one tent by Athletic Boosters at a cost not to exceed \$1,618 and Jimmy agreed to pay for the other tent from the school account.

- 2) CVHS Athletic Boosters purchased 9 Shade tents from Dicks at a substantially discounted price to take all 7 12x12 Blue Commercial Grade tents in stock at a cost of \$57 each, and we purchased a 10x10 black shade tent for \$57. Four Blue tents were sold to SYA for \$57 each and the remaining 2 Blue 12x12 & one 10x10 black shade tents are available for use by all CVHS Athletics. A 10x17 vented shade tent was also purchased for Concessions.

Meeting Adjourned 7:57 pm.