

ATHLETIC BOOSTERS

Supporting All Wildcat Sports

MEETING MINUTES

Centreville Booster Club Minutes

June 10, 2019

The meeting was called to order at 7:00 pm by John Purvis, President, in the CVHS Library.

In attendance: John Purvis, John and Stephanie Ragano, Joe Morice, Jimmy Sanabria, Rita Daly, Laura Poston, Maria Stewart, Richard Simmons, Kassem Hetman (Field Hockey), Nancy Spence (Swim/Dive), Patty Lovett (Girls Basketball), Stephanie Stack (Dance), Damien LaRuffa (Girls Lacrosse), Kathleen Dodds (Boys Soccer), Kelsey Carreon (Softball), Bruce and Debbie Cafurello (Boys Wrestling), Dave Rasdolsky, and Maria Nicchitta.

Approval of Minutes

John Purvis made the motion to approve the May 2019 meeting minutes. Motion was seconded and passed - minutes will be posted on the website.

Board Reports

President – John Purvis

John requested assistance with new company sponsors and made a motion to leave the pricing/programs the same next school calendar year. He will review before August if separate programs will be made for Fall/Winter/Spring athletics. Seasonal programs will provide another opportunity to offer additional sponsorships.

The group discussed the selling of programs at events. In the past, Boosters has paid for the programs and given the money to the cheerleaders. It was agreed that profits will no longer go to the cheerleaders. Teams can sell programs for their season and split the cost with Boosters. New format assists in producing additional months of program. John Purvis made the motion to change program sales process, motion was seconded and approved. Boosters will donate its portion of all proceeds received. It was mentioned that the school yearbook has no names of athletes on the team pages and that all teams should have rosters in the year book. Jimmy Sanabria will look into correcting as it was also stated that write ups and names were inaccurate as well. Teams will need to be more hands on to insert this information into the year book. .

1) Secretary/Communications – Tammy Butler

Did not attend - no report.

2) Treasurer – John and Stephanie Ragano

Stefanie Ragano provided a financial update. Awaiting final May revenue numbers – with no formal July meeting, a full update will be provided in August. Payments were made to Swim & Dive, Field Hockey and Lacrosse for volunteering. All payments year to date have cleared. Awaiting May 2019 bill for Papa John's and Chick Fil A.

3) Membership – Laura Poston

Membership pass information will be provided to upcoming Freshman (Liberty Middle, Freshman welcome) and the 2019-2020 membership is open for payment online. Laura will send out Sign Up Genius for event assistance. Maria recommended using Google Docs vs. writeable pdf for 2019-2020 Membership Pass form which will eliminate the manual entry of parent/student information. Laura confirmed that pdf information entered goes directly to Square and asked if we update and utilize Google Docs. John Purvis confirmed that pass numbers will be issued this year so if a pass is lost, it may be reissued and will also allow better tracking going forward.

4) Spirit Wear – Rita Daly

Rita provided an update and confirmed that Spiritwear will be sold at Liberty/Wildcat Welcome. The group discussed finding additional ways to generate revenue with the goal of donating back more funds to CVHS, athletics or other groups. The question was posed whether Spiritwear can be ordered online. Per Maria Stewart, it can be utilizing Store Editor – she will assist Rita after July 1 to set up ordering and payment processing online. The group also discussed the need to confirm inventory in stock to ensure availability is accurate online.

Rita requested the same Spiritwear budget from 2018-2019 be approved for 2019-2020 school year. She confirmed that last order date ahead of Back to School Festival (August 21st) is July 30, 2019. Spiritwear beginning of school budget was \$9,500 prior year. New school year invoice will be due in September. Last meeting of the year – should have those #s prior to request. John Purvis requested that Rita provide a prior school year summary (what was requested, sold, etc.) to the Board.

Maria Stewart inquired about utilizing a Venmo account for Athletic Boosters. John Ragano confirmed it is not allowed with our bank. The group discussed the current banking relationship and the need to review alternative commercial account and determine what enhancements are required to accommodate Venmo payments. Jimmy Sanabria confirmed that FCPS Wi Fi cannot be used for such features.

5) Concessions - Richard Simmons

Richard provided an update and confirmed that Concessions netted \$21,000.00 profit through 5/31/19 and there should be no June revenue/expenses. No new equipment is needed for next school year – charcoal grill needs additional bar in middle and Jimmy Sanabria will manage repair. Longer grill tools were requested. Jimmy confirmed that the concession stands will be cleaned ahead of Fall football season. John Purvis requested the SHOP class look at gas grills for any repairs required. Due to rolling the grills to different event locations, upon repair, the grills need to be looked at every few weeks for any needed fixes.

The group discussed finding a student artist at CVHS to improve the snack stands and could it be managed over the summer. Jimmy Sanabria confirmed that no approval needed for this art work and if proceeding, he will get the stands cleaned ahead of schedule. The concession stand currently says "Feed the Roar". Maria suggested students that could provide a design or asked if SGA should manage. Boosters agreed to pay for the art supplies.

6) CVHS Activities Office – Jimmy Sanabria

Jimmy provided an update to the group and confirmed there are (2) scrimmages and (2) home football games at beginning of season which provides additional concession sales for the school year.

He confirmed calendar dates for August/September events:

- Golf season begins on August 1st - Tony Felt is the coach. The group discussed the charity golf event and why it was not held anymore. Boosters discussed sponsoring a golf tournament in the Fall.

August 13 – Meet the Coaches Night with athlete parents – Boosters/Spiritwear participate

August 16 – Varsity Scrimmage vs Annandale 5 PM

August 21 – Wildcat Welcome

August 22 – (Thursday) Varsity Football Scrimmage vs C.D. Hylton HS 7 PM

August 26 – First day of 2019-2020 school year

August 30 – First Varsity Home Football game vs Stonebridge

September 5 – Back to School Night

September 27 – TC Williams – additional home football game for the Fall season

September 28 – Special Event with the entire Centreville pyramid (all 5 elementary, middle and high schools). This will be a track meet similar to a Special Olympics event. This is first time such an event has been held in this area. There will be mixed teams with disabled and non-disabled athletes. Concessions will be open from 9:00 am – 1:00 pm. All are asked to participate and ensure a successful event. The inflatable Wildcat and finish line will be used for the day.

October 4 – Homecoming Football Game

October 5 - Homecoming Dance

CVHS has several new coaches for next school year:

Kathy Taylor	Dance
Jeff Putnam	Volleyball
Allison Warren	Cheerleading Counselor
Tammy McGarren	Cheer

The group discussed ensuring the grounds are cleaned and ready for the school year. Jimmy confirmed he has a student who is an Eagle Scout who will pull weeds and mulch in front of the stadium. He asked about a sponsor and the group confirmed amount needed. **Goal completion date is August 1, 2019.**

All sports teams have been asked to provide their “wish list” to him for next school year. The next Hall of Fame induction was confirmed and information will go out at beginning of next school year regarding the event.

Digital signage is being added to the concession stands with (2) monitors in football concessions and (1) for volleyball. Activities Office is paying for this cost. The monitor will be inside the stand and messaging/menu can be updated for any event.

SYA will purchase (2) new bleachers for field hockey field. The field will be inspected, brushed and ready for play by end of July.

Activities Office will purchase (25) new goggles for Field Hockey. The team will need 25 next school year and will discuss during the school year. Goggles will be ordered by July 1st no Booster assistance needed.

An update was provided on the new scorer’s table which provides digital advertising at games. The group discussed the table options and agreed that the 12 foot table which is on wheels for easy movement is the best option. This would replace inside banners and allows CVHS to move toward digital marketing and signage. Activities Office will be responsible for the table and its storage. The group discussed purchasing an extended warranty and how to utilize the digital signage for other events/additional fees. The new table provides unlimited messaging.

It was confirmed that Boosters has \$15,000 available at end of 2018-2019 school year. Maria Stewart made a motion to purchase the scorers table, motion was seconded with the requirement that all advertising sales & revenue goes only through Boosters for digital media and the motion was then fully approved for

\$14,696.00. Jimmy Sanabria will check on the extended warranty which will be paid for by the Activities Office or CVHS.

New Business

Boys Varsity Soccer will need warm ups @ \$100 each next school year. The team received new uniforms this school year. There is not an immediate Booster Club funding need as warm ups will be ordered in December 2019. Team Rep was asked to make the request again no later than October 2019 for discussion/review. Jimmy Sanabria confirmed that the Activities Office manages any soccer ball request.

Laura Poston requested outdoor event tents – cost is \$200 each. John Purvis confirmed that 8-10 tents were purchased a couple years ago (12x12 commercial) – 2-4 were sold to SYA and the remaining need to be replaced. Will check with Dick's Sporting Goods for purchase and available discount. The group again discussed ordering canopy covers for teams to fit over tent top and where to find. It was suggested that inventory be taken of current tents to determine accurate number of tents needed in Blue/Black.

John Purvis adjourned the meeting at 8:45 pm. The next official meeting of the 2019-2020 school year will be before the Meet the Coaches Event on August 13th.