

ATHLETIC BOOSTERS

Supporting All Wildcat Sports

MEETING MINUTES

Centreville Booster Club Minutes

May 13, 2019

The meeting was called to order at 7:10 pm by John Purvis, President, in CVHS Room 113.

In attendance: John Purvis, Phil Dimmer, Tamela Butler, John and Stephanie Ragano, Chris Haddock, Rita Daly, Laura Poston, Maria Stewart, Richard Simmons, Principal Lehman, Kassem Hetman (Field Hockey), Nancy Spence (Swim/Dive), Patty Lovett (Girls Basketball), Stephanie Stack (Dance), Damien LaRuffa (Girls Lacrosse), Kathleen Dodds (Boys Soccer), Kelsey Carreon (Softball), Bruce and Debbie Cafurello (Boys Wrestling), Blair Smith (CVHS Administration), Joe Morice, Dave Rasdolsky and Maria Nicchitta.

Approval of Minutes

John Purvis made the motion to approve the April 2019 meeting minutes. Motion was seconded and passed - minutes will be posted on the website.

Board Reports

President – John Purvis

Attendees/Team Representatives were welcomed and asked to provide their information on the sign in sheet for future meeting and volunteer notices.

John shared with Coach Shields and the group that Firehouse Subs would like to be included in the football coupon sales for the upcoming school year and to contact them to finalize.

It was announced that all board positions are open for the upcoming school year. All board members agreed to continue in their roles for the upcoming 2019-2020 school year except for the Vice President position. Phil Dimmer nominated Joe Morice as Vice President for the upcoming school year – motion was approved.

1) Secretary/Communications – Tammy Butler

No report.

2) Treasurer – John and Stephanie Ragano

Positive balance for year end, few remaining invoices to pay and a few more revenue items through year end 6/31. The turf loan is paid ahead. Coaches and Team Reps were reminded to submit their funding requests before next board meeting. Funding requests should be submitted to the Activities Office first and will then be discussed with Boosters if needed.

3) Membership – Laura Poston

Laura inquired whether the \$500 payment would be shared between the teams with the highest participation in membership sales for the 2018-2019 school year. While no team met the 85% threshold, the (2) teams with the most participation will split the award. Maria Stewart made the motion to pay Team #1 GLAX \$300 and Team #2 Field Hockey \$200 – motion was passed. It was agreed that this would not be a hand out in future years without teams meeting the required threshold.

4) Spirit Wear – Rita Daly

Rita provided an Spiritwear update. We will sell merchandise at CVHS lunch periods and also send notice/messaging to CVHS staff. Spiritwear will also be sold at the June 4th Activities Fair for 9th Graders. Chris Haddock confirmed a flyer and messaging will be sent out to Liberty and Rocky Run Middle Schools. Rita/Meghan will coordinate with the Activities Office to finalize the flyer.

5) Concessions - Richard Simmons

Concessions are winding down with \$20,000 net income YTD for the year - slightly under prior year sales. The Union Mill event was positive sales event. The group discussed starting events at 6:00 pm vs. 7:00 pm next school year(s) so we would be more likely to sell more concessions vs people having time to go home and eat after work before the events. Maria Stewart inquired about utilizing the "prepaid meal" ticket to sell ahead of an event. We will plan to offer this at next year's events to hopefully increase sales. The group discussed supporting a Memorial Day weekend event and the \$300 team payment per event was confirmed. Chris Haddock will confirm any home playoff games – if none, concession stands are closed for the school year. Richard will coordinate with the LRR swim team again this year – they will purchase leftover CVHS concession snacks for their summer pool sales and sell back to CVHS remainder at summer's end.

6) CVHS Activities Office – Chris Haddock

No report. Will have exit meetings with Coaches to get inventory for upcoming school year and report at next meeting.

New Business

Kelsey Carreon has taken over as Softball representative & confirmed they will continue to sell CVHS stickers and can coordinate with Spiritwear to sell at same events. Kelsey discussed setting up an official email address for sales (cvhsstickers@gmail.com) which would likely promote more sales.

Contribution toward new football helmets and shoulder pads for upcoming school year was reconfirmed – cost will be split (3) ways between Boosters, Athletic Director Office and Touchdown Club. Motion was made and approved to process when invoice is presented. Boosters 1/3 is for \$5,009.00.

John Purvis reminded all of the need to have more volunteers during football season and throughout the school year. Consistent messaging is required to have sufficient staff and not have same individuals volunteering for each event. Touch Down Club typically puts together a sign up genius for the season that is sent out each week, for each event. Boosters will coordinate with the TDC & Athletic Office to get messaging/communication on website for easy viewing/access to be shared and forwarded to teams and representatives. Media must be updated with schedules and volunteer requirements for each event.

Volunteer participation going forward will be better tracked to ensure we have an equitable base of volunteers from each team for each event. More focus and outreach will be directed towards coaches and membership to insure we have the minimum number of volunteers from each group to efficiently and effectively run concessions at each event. We will press TDC, Booster membership and Cheerleading to ensure that we have better participation from all teams/membership during Football games. The group agreed that school administration must convey to Coaches, Parents & Student's the importance of supporting CVHS events, to support each other. We must have more volunteers to successfully run concessions and events to maximize sales and profits. All monies made by Boosters/concessions goes to all athletic teams/CVHS annually.

John Purvis adjourned the meeting at 7:50 pm. The last meeting of the school year will be on June 10, 2019.