

# ATHLETIC BOOSTERS

Supporting All Wildcat Sports

## MEETING MINUTES

### Centreville Booster Club Minutes August 13, 2019

The meeting was called to order at 5:30 pm by John Purvis, President, in the CVHS Administrative Office.

In attendance: John Purvis, John and Stephanie Ragano, Joe Morice, Jimmy Sanabria, Laura Poston, Dave Razdolsky.

#### Approval of Minutes

John Purvis made the motion to approve the June 2019 meeting minutes. Motion was seconded and passed - minutes will be posted on the website.

#### Board Reports

##### President – John Purvis

John confirmed that Rita Daly is retiring from her Spiritwear position – Meghan Birkholtz will manage and has assistance. There will be no Spiritwear sales at Meet the Coaches event as all teams are selling. John will be following up on banner sales with prior year sponsors in the coming week. John confirmed that advertising is open all year for businesses.

##### 1) Secretary/Communications – Tammy Butler

Did not attend - no report.

##### 2) Treasurer – John and Stephanie Ragano

Stephanie Ragano reported an approximate \$5,000.00 available cash balance at end of the 2018-2019 school year which includes the \$15,000.00 payment for the new scorer's table. John Purvis mentioned that the football team will need additional helmets and shoulder pads due to number of athletes on all football teams for upcoming school year and Boosters will assist as needed with payment – to be discussed at September board meeting. Upcoming expenses for 2019-2020 school start include paying the Fall 2019 Spiritwear invoice (\$7,329.50) which was discussed and approved at June 2019 meeting. Boosters will also purchase what is needed for upcoming concessions and can confirm concession expense at next meeting.

##### 3) Membership – Laura Poston

Laura provided an update – memberships were sold at student laptop pick up prior to school start and she attempted to reach every student/parent that attended. While there were very few sales, students were informed of the membership the benefit to CVSH. She confirmed that the online store and messaging is updated and current. Membership forms are being mailed with the school packet as well. Assistance is needed at the Back to School Festival on August 21<sup>st</sup>. John Purvis requested that pass numbers be tracked

going forward should someone lose or need a new pass. Laura is working with Activities Office to better market and document sales going forward via electronic spreadsheet – process will allow for easier reference at membership purchase and tracking participation going forward. The group discussed a possible coordination between SGA and membership sales given students receive points for attending sporting events. It was confirmed that drink sales would occur at the Back to School festival.

**4) Spirit Wear – Meghan Birkholtz**

Did not attend – no report.

**5) Concessions - Richard Simmons**

Did not attend – no report. John Purvis confirmed that Richard Simmons will no longer be available FRIDAY - SUNDAY due to work commitments so is available during the week to stock/purchase for concessions but is unable to assist on the weekends. The group discussed utilizing a food truck option for SYA/weekend events.

**6) CVHS Activities Office – Jimmy Sanabria**

Jimmy confirmed that Fall team pictures are Friday, August 16, and electronic photos will be available same day. John Purvis reconfirmed the updated process for selling programs for the 2019-2020 school year. The sales are no longer limited to Cheerleading - any team can sell. Goal will be to provide a Fall, Winter and Spring program for the 2019-2020 school year to benefit all sports teams and parents. Fall season program is largest order and the order can be adjusted for Winter/Spring sports seasons. Teams can purchase the programs from Boosters for a fraction of the total cost and keep the balance as a fundraiser. Per program amount to be determined once final cost is determined.

**John Purvis adjourned the meeting at 6:05 pm.**