

TCC Boosters - DRAFT FOR APPROVAL

Meting Minutes from 9/9/19

Meeting was called to order at 6:03pm. Co-President Jeff Heethuis welcomed everyone to the 2019-2010 season. Pieces of paper were distributed to all in attendance and asked to write their name and team on for a random drawing at the conclusion of the the meeting for \$100 towards their program.

Co-President Jeff Heethuis discussed that 2 board positions were open and would be discussing at this evenings meeting.

Minutes from last meeting were reviewed and opened for discussion/questions.

6:08pm Coach Mark Fiegel moved to approve the minutes; Melissa Wills seconded. Motion passed; May meeting minuted approved.

TREASURER REPORT

6:10pm

Treasurer Sarah West provided a book keeper report and statement updates. Sarah reminded the location of all Financial forms. Sarah discussed the financial side of Final Forms website. Sarah reminded that all team budgets need to be turned in prior to start of season and by the deadline. Team ledgers should be reviewed every 2 months for accurate information. Coaches were reminded that all their Assistant Coaches paperwork must be turned in, in order for proper payment. Sarah invited Tracy Welch, Athletic Office Administrative Assistant, to discuss Final Forms.

6:12pm Tracy Welch reported that Final Forms website has had an overall positive response and has improved safety. 600 students registered through Final Forms. Families that have younger children in Middle school can add them now into their account. The Financial part is tricky and needs to be monitored. Tracy reminded that separate orders for example "Spirit Wear" need to be clarified if paying through Final Forms site. If coaches need to request a refund, please see Tracy or Zach. All financial questions about Final Forms, please see Tracy or Zach. They are both working on it to make things easier.

CO-PRESIDENT REPORT

6:18pm

Co-President Jeff Heethuis reiterated if questions about Final Forms to seek out Tracy or Zach.

-It is highly recommend that coaches use the email function on Final Forms to pass along communication with players and families.

-If you have an issue with Top Cat(?)/Adidas stay on top of your invoices and documentation. DO NOT contact Boosters with Adidas concerns. Contact Tracy or Zach.

-Coaches reminded to check your mailboxes for invoices and information

-Transportation fees increased but not by much. Transportation costs are being discussed with new Superintendent.

-Rules and proper paperwork filled out by parent drivers

-TBAYS contacted Booster Board if anyone interested in volunteering. - see Jeff if interested

6:23pm Jeff Heethuis invited Sarah West to discuss the 2019-2020 Budget from the Board meeting.

-Sarah West informed that Grant money was increased from \$3,000 to \$5,000 because of the success of the Booster Bash - Nash Bash.

-Some money is pulled from the Booster Budget to cover Insurance, Taxes, Licenses and Administrative Cost.

-We will have similar Budget as years past.

6:27pm Jill Auger moved to approve the budget; Coach Lois McManus seconded. Motion passed. 2019/2020 TCC Athletic Boosters Budget approved.

-Grant money to possibly be used to give back to Student Life. Discussion with Student Senate to be involved. Guest speaker to talk. Different ideas will be discussed. e.g. Vaping affects on Athletes

6:28pm Jeff Heethuis discussed that currently 6 teams have scholarships. Scholarship program is moving to the Community Foundation, a 3rd party organization.

-Black and Gold Club is being launched Nov. 1. There will be 3 levels for donations. Targeting the Alumni. Hope is to generate money for grant scholarships.

-Grants. Booster Board received 6 Grant requests. Record high requests. All 6 were honored at some level. All \$5,000 was given between the 6 requests.* Football for upgrading computer system. *Girls/Boys Golf for push carts. *Girls/Boys Tennis for equipment upgrades. *Boys Soccer for new bags. *Volleyball for antennas. *Swim/Dive for uniform upgrades.

6:36pm -Two open positions on the Booster Board. President Jeff Heethuis opened the floor for nominations.

Julie Zrimec nominated Erin Peters for Secretary. Coach Amy Kudary seconded the nomination. None opposed. Erin Peters approved for Booster Secretary.

Open the floor for nominations for Vice President. Jeff Heethuis nominated Marcie McCoon for Vice President. Coach Amy Kudary seconded the nomination. None opposed. Marci McCoon approved for Vice President.

TCC Athletic has a full Board.

-Gym Window Fundraiser. In the past, fundraiser opportunity for sports that use the gym. If they have not sold all the windows, open to all sports. First come first serve basis. 3 Windows are Open for fundraiser opportunity. Money and artwork locks you in for 1 or 3 year contract.

CO-PRESIDENT REPORT

6:40pm

Co-President Julie Zrimec discussed Booster Bash - Motor City. Details as Follow:

-Moved up a month - Date Saturday, March 14, 2020.

-Park Place Hotel

-Changes in VIP tables. *6 tops. *8 tops. *8 top combo. *10 tops. For sale. There will be high 4 top tables randomly placed for those who do not reserve a table.

-Highlight reel will be played during event with each sports main sponsors and team pics. More Info at later date.

-Top 10 Gift baskets for Live Auction.

-Each team responsible for: *1 Team Representative on a Committee. *1 Team Bash Sponsor. *1 Themed Gift Basket. *10 Event tickets sold. *15 Raffle Tickets sold.

-Incentive Deadlines for Money and Basket Turn in is Feb. 7, 2020.

-Final Deadline of team expectations March 2, 2020.

Jeff reiterated the importance of; *Keep Booster Board informed if you are having trouble selling your event or raffle tickets. We are willing to help, but need to know before deadlines. *Importance off ALL paperwork filled out correctly when money is turned in.

-VIP Reception from 6:15pm-6:45pm. Would like Coaches present.

-Tickets, Packet Information and Committee Sign up Tonight

Jeff reminded teams that are selling 50/50 raffle tickets at football to please look at the requirements. We are working on getting our database of emails and contact information complete. Please provide to Board Secretary.

Jill Auger noted that the Girls Volleyball program doing "Get Pink" Breast Cancer fundraiser for Oct. 9. If anyone knows of a family within TCC that needs support due to breast cancer affecting their lives, I please contact Jill Auger.

Prior to adjournment, name was drawn from the pile - Tracy Welch won and picked Bowling to receive the \$100 prize.

Meeting as adjourned at 7:01pm. Next meeting schedule More Monday, Nov. 11, 2019 at 6:00pm