

Pontiac Township H.S. Athletic Hall of Fame By-Laws

Purpose

The purpose of the Pontiac Township High School Sports Hall of Fame is to recognize the outstanding contributions in athletics that have been made by Pontiac H.S. teams, athletes, coaches and athletic administrators for Pontiac Township High School.

Selection of the PTHS Hall of Fame Induction Committee Members

The Induction Committee Members will be chosen by the Chairman of the PTHS Athletic Hall of Fame. Members will be asked to serve on the committee based on their character, knowledge and affiliation with PTHS athletics. Impartiality and integrity are essential in the voting process, as there may be conflict of interest relationships between a nominee and a committee member.

*The Chairman will conduct all meetings and delegate authority over any sub-committees that are formed. If the Chairman is absent from a meeting the Assistant Athletic Director will preside over the meeting in place of the Chairman.

*The Assistant Athletic Director will assume the role of Secretary for recording minutes, taking attendance and handling all correspondence that needs to be performed.

*If a vacancy of a member occurs, a new member shall be appointed by the Chairman of the Induction Committee.

Induction Committee Members

- a. High School Athletic Director-Chairman
- b. High School Coaches or Former Coaches(2)
- c. Community Members(2)
- d. Hall of Fame Member prior to and including 1979
- e. Hall of Fame Member 1980 to 1989
- f. Hall of Fame Member 1990 to 1999
- g. Hall of Fame Member 2000 to present
- h. Two at-large members

Nominations

*Nomination forms are available on the school's athletic webpage, will be made available at all home football and volleyball contests, and is also available in the Athletic Directors Office.

*All nominations must be received in the Athletic Directors office no later than the last Wednesday in November.

Nomination Categories

- A. Coach
- B. Team
- C. Athletic Director
- D. Female Athlete
- E. Male Athlete
- F. Contributor To The Athletic Department(This nominee will not count toward the maximum of 5 Inductees that may be voted into the Hall of Fame during a calendar year)

Nomination Requirements for Former Coaches--An inductee must be a former PTHS coach who has successfully distinguished him/herself by demonstrating exceptional leadership, character, and athletic expertise. The inductee must have coached a varsity sport. A period of five years must have passed since the coach ended his/her career with the Pontiac Township High School athletic program. The inductee may be living or deceased.

Nomination Requirements for Former Athletic Directors--An inductee may be a former Pontiac Township High School Athletic Director who has successfully distinguished him/herself by demonstrating exceptional leadership and character. The inductee must have shown great loyalty to the high school and the Pontiac community. He/she must have demonstrated a passion for success of Indian Athletics while providing a vision for the future. A period of five years must have passed since the administrator ended his/her career. The inductee may be living or deceased.

Nomination Requirements for Team, Female Athlete, and Male Athlete--An inductee must be a former PTHS athlete/team that has performed with excellence and lettered in a varsity sport. The athlete/team must have demonstrated high qualities of character and leadership. The inductee may be living or deceased.

The Following High School Accomplishments To Be Noted On The Nomination:

- A. High School All-American/s
- B. High School State Champion/s
- C. High School All-State (Place winner or nominated in a position)
- D. High School State Qualifier/s
- E. High School Sectional Champion/s
- F. High School Sectional Place Winner/s
- G. High School Sectional Qualifier/s
- H. High School Regional Champion/s
- I. High School Regional Place Winner/s
- J. High School Conference Champion/s
- K. High School All-Conference Nomination
- L. High School Conference Place Winner/s
- M. High School All-Area Recognition
- N. High School Record Holder/Former School Record Holder

Nomination Requirements for Contributor To The Athletic Department--An inductee must be a longstanding contributor and has shown great loyalty to the PTHS athletic department. Contributions may be measured in terms of monetary support, volunteer support and/ or fan loyalty over the course of successive years. The inductee may be living or deceased.

*Background information on the nominees shall be verified by the Hall of Fame Induction Committee. A brief history and list of accomplishments of each nominee will then be provided to the Induction Committee.

*The records of the nominees shall be kept by the Hall of Fame Chairman for 2 years. After two years, nominees are removed from the ballot if they have not received a (1) vote in the balloting process. If a nominee receives a (1) vote or more they will automatically be re-nominated for the next years balloting.

*The Hall of Fame Induction Committee has the right to nominate and induct a Coach, Team, Athletic Director, Athlete or Athletic Department Contributor as they feel is deserving of the honor.

Number of Hall of Fame Inductees Per Calendar Year

1. Coach (no more than 2)
2. Athletic Director (no more than 2)
3. Team (no more than 2)
4. Female Athlete (no more than 2)
5. Male Athlete (no more than 2)
6. Athletic Department Contributor (no more than 1)

***Not all categories of potential inductees may be represented in the hall of fame in any calendar year.**

Hall of Fame Induction Committee Meeting

The Hall of Fame Induction Committee will meet at an agreed upon time to discuss and vote on the upcoming year's Hall of Fame inductees. Each committee member will receive a list of nominees no later than a week after the nominations have been gathered so that they may review who the nominees are and any information about each nominee.

Balloting

- **Preliminary Discussion**-Each category will be discussed one by one to determine for each committee member who they would consider when they make a final vote.
- **First Round Voting**
 - Each committee member will vote for five (5) of the total number of nominees.
 - All nominees receiving at least one (1) vote will be listed for second round voting unless there are fewer than the number to be inducted, in which case, no second round ballot is required.
- **Second Round Voting**
 - From the list of nominees, each committee member will then vote for five (5) nominees. Those nominees receiving the necessary votes will be the class to be inducted for that year, per the discretion of the committee.
- **Tie in Voting**
 - In case of a tie, there will be a third ballot with the committee membership voting for only one (1) of those nominees who are tied.

Announcement of the Hall of Fame Inductees

The announcement of the PTHS Athletic Hall of Fame Inductees will be announced during the Pontiac Holiday Basketball Tournament.

PTHS Athletic Hall of Fame Induction

The PTHS Athletic Hall of Fame Induction ceremony will take place during the halftime of a designated home basketball game in February.

Amendments

If an amendment to the bylaws is proposed it may be passed by a simple majority of the Hall of Fame Induction Committee members.