

TO: Oley Valley Student Athletes  
FROM: Athletic and Guidance Office  
RE: NCAA Eligibility

Dear Student Athlete:

We are proud of the accomplishments of our Oley Valley athletes and look forward to assisting those of you that would like to go on to participate in college level athletics.

In order to qualify for college level sports at Division I and II schools, students must meet specific NCAA requirements. You can find information about these requirements and the classes you must take at Oley by visiting [ncaaeligibilitycenter.org](http://ncaaeligibilitycenter.org) (Our CEEB high school code is 393100) Classes that are approved for Oley Valley students can be found on the NCAA website.

Students must begin planning as early as Grade 9 to ensure eligibility. Keeping track of the grades you receive in the required courses will help you to know if you are a student who will be able to compete in sports and succeed academically at the college level. Students should begin applying for NCAA approval in their junior year. Instructions for this are found at the bottom of this page. As always don't hesitate to visit the guidance office with any additional questions.

GO LYNX!!!!!!

#### NCAA Registration Procedure\*

1. Set up an NCAA account in your junior year by visiting the NCAA website above.
2. After you have completed this task you will receive a task email from the NCAA.
3. Log back onto the NCAA website using your username and password.
4. Navigate to My Planner
5. Click on the task list.
6. Click on transcripts needed.
7. Click on parchment.
8. Create a parchment account (use your Naviance username and password).
9. Complete an Oley Valley Transcript Request Form complete with your parent's signature and turn it into the guidance office.

**\* Please note that while we can provide you with information on the NCAA process we cannot guarantee that you will be cleared by NCAA. Students and their parents need to monitor their NCAA status carefully. There are many rules and guidelines for prospective athletes. Please take your time and familiarize yourself completely with the information provided on the NCAA website.**